CULINARY MANAGEMENT
APPLICATION FORM

• Do not complete this form if you are a permanent resident or citizen of Australia or New Zealand, unless you are a New Zealand resident or citizen applying to study a TAFE course.
• All documents must be certified by a recognised authority (i.e. school, university, VU or Le Cordon Bleu representative).
• Please complete all sections of this form clearly using BLOCK letters and a black pen.
• All fields must be completed.
• For more information, visit: www.vu.edu.au/international-students/apply-now

PERSONAL DETAILS* - Print your name in BLOCK letters as it appears on your passport to avoid delays in your application.

Date of birth: / / Gender: Male Female Title: Mr Mrs Miss Ms Other (specify):

Family Name (as stated in passport): Given names (as stated in passport):

Country of birth: Country of Citizenship:

Issuing country of passport: Passport number:

Please attach a copy of your photo ID page from your passport.

STUDENT CONTACT DETAILS

Number and street: Suburb or town: State/Province: Country:

Postcode/Zip code:

Phone: Mobile/cell:

Email:

COURSE PREFERENCES*

List courses in order of preference in the table below, including any preferred pathways.

<table>
<thead>
<tr>
<th>Course name</th>
<th>Please Tick</th>
<th>Course Code</th>
<th>Campus</th>
<th>Semester (1 or 2)</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Degree in Culinary Management</td>
<td></td>
<td>BADC</td>
<td>FP/FN</td>
<td></td>
<td></td>
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<tr>
<td>Bachelor of Business (Culinary Management)</td>
<td></td>
<td>BBCU</td>
<td>FP/FN</td>
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VU STUDENT ID - must be provided if you are a current or former student of VU.

AGENT DETAILS*

Are you applying through a Victoria University registered agent? YES ☒ NO 

Are you applying through a Le Cordon Bleu registered agent? YES ☒ NO 

The contact details of VU’s registered agents can be found at: www.vu.edu.au/international/agents

For office use only

Tag: Date: / / Interviewed by: 

AFW: YES ☒ NO 

Expires: / / 

Agent Stamp

VICTORIA UNIVERSITY
A NEW SCHOOL OF THOUGHT
MELBOURNE AUSTRALIA
### VISA STATUS

Are you currently in Australia?  YES ☐  NO ☐

If yes, please indicate your visa type (e.g. student, tourist):

Which country are you submitting your application in?

### CURRENT STUDIES

Please provide details and documentation of all results and qualifications received to date.

Are you currently studying?  YES ☐  NO ☐  If yes, please give details below. If no, proceed to 'PREVIOUS STUDIES'.

Name of qualification or examination: ____________________________
Institution: ____________________________  Country: ____________________________
State: ____________________________  Date commenced: DD / MM / YY  Date final results are expected: DD / MM / YY

Will you complete these studies prior to commencing at Victoria University?  YES ☐  NO ☐

### PREVIOUS STUDIES

Please provide details and documentation of all results and qualifications for both complete and incomplete studies. Please list your most recent qualification first.

**Tertiary studies (post-secondary)**

Name of qualification: ____________________________
Institution: ____________________________
Country: ____________________________  Date commenced: DD / MM / YY  Date completed: DD / MM / YY

Name of qualification: ____________________________
Institution: ____________________________
Country: ____________________________  Date commenced: DD / MM / YY  Date completed: DD / MM / YY

**Secondary studies (high school)**

Name of qualification: ____________________________
Institution: ____________________________
Country: ____________________________  Date commenced: DD / MM / YY  Date completed: DD / MM / YY

Name of qualification: ____________________________
Institution: ____________________________
Country: ____________________________  Date commenced: DD / MM / YY  Date completed: DD / MM / YY
EMPLOYMENT HISTORY
Please provide details of your work experience/employment history that may support your application. Please attach certified copies of work reference letters from your employer on company letterhead and your resume (if required for course entry). Please list your most recent employer first and attach additional pages if required.

<table>
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<tr>
<th>Name of company</th>
<th>Position and duties</th>
<th>Date commenced</th>
<th>Date ended</th>
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ENGLISH LANGUAGE PROFICIENCY
Is English your first language? YES ☐ NO ☐

Have you undertaken studies in which the language of instruction was English? YES ☐ NO ☐ If yes, you must provide evidence from the institution.

Have you taken, or will you be taking, an English test? YES ☐ NO ☐

If yes, please indicate the name of the test: IELTS ☐ TOEFL ☐ Other (please specify):

Date of test: DD/MM/YY Test score (if known):

Have you enrolled, or do you intend to enrol, in an English Language Intensive Course for Overseas Students (ELICOS)? YES ☐ NO ☐

If yes, at which institution?

Start date: DD/MM/YY End date: DD/MM/YY Number of weeks:

SCHOLARSHIP/SPONSORSHIP APPLICANTS
*VU reserves the right to assess applicants eligibility for application processing fee waiver.

Have you been granted or are you intending to apply for a scholarship or sponsorship? YES ☐ NO ☐

If no, go to DISABILITIES*.

If yes,

1. please indicate the scholarship or sponsor provider name:

2. a statement of financial guarantee or evidence of sponsorship must be submitted with this form.

3. if sponsored by a government body or private organisation, do you give VU permission to provide information about your academic progress to your sponsor? YES ☐ NO ☐

DISABILITIES*
Do you have a disability, for which additional assistance is required? YES ☐ NO ☐

If yes, please attach information detailing this disability.

GUARDIAN ARRANGEMENTS*
Are you under 18 years of age? YES ☐ NO ☐

If yes, please refer to www.immi.gov.au/study/apply/visa_requirements_general.html for information about arrangements for students under 18 years of age.

If you are under the age of 18 at the time of submitting this application, you must have a parent or guardian sign the declaration on page 4 of this form on your behalf.

CHECKLIST
Please ensure you have completed the following before submitting the application.

Have you included 2 passport size photographs? YES ☐

Have you completed and signed this application form? YES ☐

Have you included certified copies of your certificates and academic transcripts? YES ☐

Have you included English language proficiency results (academic module) not older than 2 years if English is not your first language? YES ☐
I, ____________________________, declare that the information and supporting documentation provided is true and complete.

• I acknowledge that Victoria University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect, incomplete or fraudulent information.

• I understand and accept that I must abide by all terms and conditions of my visa.

• I am able to make appropriate arrangements to fund my studies.

• I have read, understood and agree to be bound by the University’s refund policy and conditions. This policy is available upon request or at www.vu.edu.au/courses/fees-and-scholarships/requests/international-refunds

• I am fully responsible for my educational and living expenses while studying at Victoria University.

• I agree to advise the University within seven days of any subsequent changes to my residential address in Australia.

• I authorise Victoria University to obtain further relevant documentation to support my application if necessary.

• I acknowledge that the information I provide to the University may be made available to Australian and State Government agencies, pursuant to obligations under the ESOS Act 2000 and the National Code 2007. I recognise that disclosure to Government agencies can include, but is not limited to, information regarding breaches of a student visa condition, changes to my enrolment and/or for visa processing purposes.

• I acknowledge that the information collected on this form will be used for the purpose of assessing my application to study at Victoria University.

• I acknowledge that as a public sector agency, VU abides by the Victorian Information Privacy Act 2000 and the information privacy principles it contains. The University also complies with privacy obligations under the Commonwealth Privacy Act 1988. VU’s Information Privacy Policy is available online at: www.vu.edu.au/library/pdf/ippdd.pdf

• I authorise the University to provide my address and details of enrolment to their approved registered agents, if I applied through one of Victoria University’s registered agents.

• I understand that any school-aged dependants accompanying me to Australia will be required to pay full fees if they are enrolled in a school in Australia.

• I understand that any documentation I submit becomes property of Victoria University and will not be returned to me.

• I understand that my personal information will be made available on the Le Cordon Bleu world wide data base for Alumni purposes.

• I declare that that I have read and understood each of the Codes of Practice, Le Cordon Bleu’s Policies and procedures and accreditation status as outlined at http://www.lecordonbleu.com.au

Signed: ____________________________
Date: ____________________________

Signed (parent or guardian): ____________________________
Date: ____________________________

If you are under the age of 18 at the time of submitting this application, you must have a parent or guardian sign the declaration on your behalf.

VICTORIA UNIVERSITY AND LE CORDON BLEU ADMISSION PROCEDURE

1. Complete and submit all relevant forms and academic documentation

2. Your application will be assessed against the VU’s academic entry requirements and if there is a place available to admission.

3. If successful our letter of offer will be emailed to the applicant and/or approved registered agent from VU and/or Le Cordon Bleu.

Information will include:

International student acceptance form/Accept your offer booklet including fees, conditions and refunds, payment details and tool kit content (culinary students only). 

4. Upon receiving a signed International student acceptance form and payment, VUI will issue the electronic Confirmation of Enrolment (eCOE).

5. Students outside of Australia are required to submit the eCOE to the Australian Embassy / High Commission in their country, accompanied by an application form, website: www.immi.gov.au

SEND YOUR APPLICATION:

Institut Ranke-Heinemann
Schulenhausstrasse 44
45138 Essen
Deutschland
Tel.: 0049-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

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berlin@ranke-heinemann.de
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