SECTION 1 / Personal Information

Have you previously applied for a place or been enrolled in a program at RMIT?

☐ Yes  Student ID: ____________________________
☐ No

Title  Mr, Mrs, Ms, Dr

Family Name  as stated in your ID card or passport

Middle Name  as stated in your ID card or passport

Given Name  as stated in your ID card or passport

Date of Birth  dd/mm/yyyy

Gender

☐ Male  ☐ Female

SECTION 2 / Residency and Language

2A. Citizenship

☐ Australian citizen  ☐ Overseas Vietnamese citizen (visa exemption)
☐ Vietnamese citizen  ☐ Other, please specify

Passport Number:

Expiry date (dd/mm/yyyy)

Please attach a copy of your Passport and Visa with this application (for international students only).

☐ Work permit  ☐ Residence card  ☐ Category Visa B

Issued (dd/mm/yyyy)

Expiry date (dd/mm/yyyy)

2B. English Skill

Is English your first language?

☐ Yes  ☐ No

Have you taken an English test in the last 2 years?

☐ Yes  ☐ Test name (IELTS, TOEFL, RMIT English)  ☐ No

Result:  __________________ Date taken (dd/mm/yyyy)

Please provide the notarised copy of English test result documentation.
### SECTION 3  Contact Information

#### 3A. Permanent Home Address

<table>
<thead>
<tr>
<th>Number and Street name</th>
<th>Ward</th>
</tr>
</thead>
<tbody>
<tr>
<td>District</td>
<td>Province / State</td>
</tr>
</tbody>
</table>

#### 3B. Postal Address

- [ ] Tick if same as above

<table>
<thead>
<tr>
<th>Number and Street name</th>
<th>Ward</th>
</tr>
</thead>
<tbody>
<tr>
<td>District</td>
<td>Province / State</td>
</tr>
</tbody>
</table>

#### 3C. Contact Details

<table>
<thead>
<tr>
<th>Telephone</th>
<th>Mobile</th>
<th>Email</th>
</tr>
</thead>
</table>

#### 3D. Emergency Contact Person

<table>
<thead>
<tr>
<th>Full name</th>
<th>Relationship</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile</td>
<td>Email</td>
</tr>
</tbody>
</table>

#### 3E. Emergency Response

Confirm with Emergency Contact Person before hospitalisation.

- [ ] Yes
- [ ] No

Please specify how a hospital should be selected in case of emergency. *(Tick ONE box only)*

- [ ] Campus Medical Clinic Preference
  - Note: Student will be liable for hospital charges.
- [ ] Student Preference

### SECTION 4  Employment Information

#### 4A. Relevant Employment History

If you wish your work experience to be considered, please complete this section. You may wish to attach further professional information such as a curriculum vitae or letters of support from employers.

<table>
<thead>
<tr>
<th>From (mm/yyyy)</th>
<th>To (mm/yyyy)</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duties</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Company / Employer</td>
<td></td>
<td>Country</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>From (mm/yyyy)</th>
<th>To (mm/yyyy)</th>
<th>Position</th>
</tr>
</thead>
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<td></td>
<td></td>
</tr>
<tr>
<td>Company / Employer</td>
<td></td>
<td>Country</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>From (mm/yyyy)</th>
<th>To (mm/yyyy)</th>
<th>Position</th>
</tr>
</thead>
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<td>Duties</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Company / Employer</td>
<td></td>
<td>Country</td>
</tr>
</tbody>
</table>

#### 4B. Relevant Memberships and/or affiliations *(including trade or professional organizations)*

<table>
<thead>
<tr>
<th>Organization</th>
<th>Your Status</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Organization</th>
<th>Your Status</th>
</tr>
</thead>
</table>
SECTION 5  English Program Selection

English Program  (Tick ONE box only)  ☐ English for IELTS  ☐ English for University  ☐ English for Studies  ☐ English for Business

Entrance Level:  ___________________________  Commencement Date (dd/mm/yyyy):  ___________________________

SECTION 6  Intended Higher Education Program Selection

6A. Academic Pathway  (Tick ONE box only)  ☐ English only  ☐ English - Diploma  ☐ English - Degree  ☐ English - Diploma - Degree  ☐ English - Degree - Degree

6B. Intended Diploma Program

Program Code  ___________________________  Program Name  ___________________________

6C. Intended Degree Program

Program Code  ___________________________  Program Name  ___________________________

Stream / Minors*  ___________________________  * To be clarified with your consultant

6D. Intake in which you wish to start

☐ February 20  ☐ June 20  ☐ October 20

6E. Campus on which you are applying for

☐ Saigon South  ☐ Hanoi

SECTION 7  Higher Education Program Selection

☐ Tick if same as above

If you wish to change your Higher Education Program Selection, section 7A or 7B should be filled ONE WEEK before your destined application closing date.

7A. Diploma Program

Program Code  ___________________________  Program Name  ___________________________

7B. Degree Program

Program Code  ___________________________  Program Name  ___________________________

Stream / Minors*  ___________________________  * To be clarified with your consultant

7C. Changed date (dd/mm/yyyy)  ___________________________

Full name:  ___________________________  Signature:  ___________________________

SECTION 8  Special Information

If claiming exemptions from part of this program, please indicate on which basis and please provide a Recognition of Prior Learning or Credit Transfer Application Form together with supporting documentation.  ☐ Work experience  ☐ Previous study

Are you applying for a scholarship?  ☐ Yes  ☐ No  Scholarship program:  ___________________________

Are you being sponsored by your employer?  ☐ Yes  ☐ No  Employer's name:  ___________________________

Do you have a Certificate of Priority Enrolment issued by RMIT Vietnam and Bao Minh CMG / Dai-ichi Life?  ☐ Yes  ☐ No  The year of priority enrolment:  ___________________________

Policy number:  ___________________________

Do you have brother or sister who have enrolled in a program at RMIT?  ☐ Yes  ☐ No  Full name:  ___________________________

Student ID number:  ___________________________
Applications may not be considered unless the following are provided:

» Result statements for all programs and course attempted/completed
» Proof of successful completion of academic qualification(s)

9A. List all academic qualifications previously attempted or completed

<table>
<thead>
<tr>
<th>Qualification (please provide full name)</th>
<th>Institution (Please do not abbreviate)</th>
<th>Country</th>
<th>Duration (years)</th>
<th>Date started (month/year)</th>
<th>Date completed (month/year)</th>
<th>□ Full-time □ Part-time</th>
<th>Successfully completed entire program (If YES, please provide certified copies)</th>
<th>□ Yes □ No</th>
<th>GPA</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Qualification (please provide full name)</th>
<th>Institution (Please do not abbreviate)</th>
<th>Country</th>
<th>Duration (years)</th>
<th>Date started (month/year)</th>
<th>Date completed (month/year)</th>
<th>□ Full-time □ Part-time</th>
<th>Successfully completed entire program (If YES, please provide certified copies)</th>
<th>□ Yes □ No</th>
<th>GPA</th>
</tr>
</thead>
</table>

9B. List details of current studies for which you are awaiting results (including year 12)

<table>
<thead>
<tr>
<th>Qualification (please provide full name)</th>
<th>Institution (Please do not abbreviate)</th>
<th>Country</th>
<th>Date started (month/year)</th>
<th>□ Full-time □ Part-time</th>
<th>Number of courses awaiting results</th>
<th>Approximate date results will be released</th>
<th>Will all requirements for award of this qualification be completed if courses are passed (When released, please submit certified copies to RMIT’s Admissions Office)</th>
<th>□ Yes □ No</th>
</tr>
</thead>
</table>

9C. Have you previously been excluded from RMIT Vietnam or any other college or university?

□ Yes □ No

<table>
<thead>
<tr>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reason</td>
</tr>
</tbody>
</table>

SECTION 10 / Disability and Support

RMIT Vietnam can assist students with a disability or impairment by arranging for support that is needed, this can be through special equipment, access needs or services if necessary, e.g. parking, learning support, communication aids.

Are you likely to require support services, special equipment or facilities to assist you in your studies?

□ Yes □ No

If YES please indicate the area of impairment so that you can be best supported in your studies at RMIT Vietnam.

☐ Hearing ☐ Vision
☐ Mobility ☐ Medical
☐ Learning ☐ Other, please specify _________________________
**SECTION 11 / Privacy Release Waiver**

By signing the declaration below, I give permission to the Academic Registrar at RMIT Vietnam to release information concerning my status as a student at the University to the person(s) listed below.

I understand that this release form allows information released to include my personal details and any information about my academic and financial records. The permission is granted provided the University releases information only to the person(s) nominated and only after proper identification has been made.

I understand that RMIT Vietnam may be required to release information about my status as a student to other bodies as part of its legal requirements within Vietnam or Australia.

☐ Yes ☐ No

I give permission to the Academic Registrar at RMIT Vietnam to release information concerning my status as a student at the University to the person(s) listed below.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Relationship</th>
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<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Address</th>
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</table>

<table>
<thead>
<tr>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 12 / Policy for Admission via the Academic English Program**

A student enrolled in the Academic English Program at RMIT Vietnam will be guaranteed a place in an academic program at RMIT Vietnam upon meeting the English Language Proficiency requirements and all the academic entry requirements specified for that academic program.

Places are subject to availability. If there are no places available in the semester following completion of the Academic English Program, a student will be guaranteed a place in the next available semester.

**SECTION 13 / Applicant Declaration**

*Please read and sign the following applicant certification. This application is not valid unless signed and dated.*

I declare that to the best of my knowledge the information supplied in this application and the documentation supporting my application is correct and complete. I will notify RMIT Vietnam immediately of any change in my personal details.

I acknowledge that the provision of incorrect information or the withholding of information or documentation relating to my application may result in cancellation of any offer or enrolment by the University.

I understand that RMIT International University Vietnam reserves the right to discontinue or alter any program, course / subject, fee, admission requirement, staffing or other arrangement without prior notice.

**Declaration for English Application**

Signature and full name

Date (dd/mm/yyyy): ____________________________

**Declaration for Higher Education Application**

Signature and full name

Date (dd/mm/yyyy): ____________________________

**SECTION 14 / The Selection Process**

Admissions will send you a letter acknowledging receipt of your application. Your application will be forwarded to a Program Selection Officer for assessment. Admissions will then advise you in writing of the outcome of your application.

Please note that missing information can delay or prevent the processing of your application.
Undergraduate Program Checklist

1. Fully completed Application Form to RMIT Vietnam
2. ONE notarised copy of the original senior high school graduation certificate and other certificate(s) (if applicable) together with a notarised English translation, if the document is not in English or Vietnamese
3. ONE notarised copy of the original academic transcripts of years 10, 11, 12 or official sealed transcripts and other transcript(s) (if applicable) together with a notarised English translation, if the document is not in English or Vietnamese.
4. TWO photographs (3cm x 4cm) taken in the last 6 months.
5. Receipt of Application Fee
6. ONE copy of ID card or passport with the visa page
7. ONE notarised copy of Vietnam residence card or work permit or category B Visa (option for international students claiming local fees) or certificate of visa exemption (for over sea Vietnamese citizen claiming local fee)
8. ONE copy of English language certificate (IELTS / TOEFL / RMIT English language certificate) with “original sighted” stamp of RMIT Vietnam Student Recruitment Department. IELTS and TOEFL English tests must have been taken within 24 months of the proposed date of commencement of study; RMIT English language certificate is valid for 12 months.
9. Exemption application form and course outline(s) of the prior subjects(s) completed for which exemption is sought together with a notarized English translation, if the document is not in English. Exemptions need to be applied for before application closing date.

Postgraduate Program Checklist

1. Fully completed Application Form to RMIT Vietnam
2. ONE notarised copy of the original University's graduation certificate(s) and 01 copy of notarised English translation, if the document is not in English
3. ONE notarised copy of the original University transcript(s) or official sealed transcripts and 01 copy of notarised English translation, if the document is not in English. Original version is required for references.
4. TWO photographs (3cm x 4cm) taken in the last 6 months.
5. ONE Curriculum Vitae and a personal statement
6. Receipt of Application Fee
7. ONE copy of ID card or passport with the visa page
8. ONE notarised copy of Vietnam residence card or work permit or category B Visa (option for international students claiming local fees) or certificate of visa exemption (for over sea Vietnamese citizen claiming local fee)
9. ONE copy of English language certificate (IELTS / TOEFL / RMIT English language certificate) with “original sighted” stamp of RMIT Vietnam Student Recruitment Department. IELTS and TOEFL English tests must have been taken within 24 months of the proposed date of commencement of study; RMIT English language certificate is valid for 12 months.
10. Exemption application form and course outline(s) of the prior subjects(s) completed for which exemption is sought together with a notarized English translation, if the document is not in English. Exemptions need to be applied for before application closing date.

The Application Form and supporting document are not returnable. A non-refundable application fee must be paid before applications are processed. Payment should be either in person at RMIT Vietnam or by bank transfer to ANZ Bank.

Please ensure you have read and understand the Schedule of Fees and Charges document at www.rmit.edu.vn

FOR OFFICE USE ONLY

Checked by (SRC’s Name): ________________________________

Note: __________________________________________________

________________________________________________________

________________________________________________________

________________________________________________________

Signature

Date (dd/mm/yyyy): ________________________________