

HOW TO APPLY

AM I AN INTERNATIONAL STUDENT?

International students are those who study on-campus in Australia using a Student Visa or a temporary visa with study rights.

Citizens and Permanent Residents of Australia, Citizens of New Zealand and all students who wish to study online or at a location outside Australia should contact futurestudents@acu.edu.au for assistance.

APPLY FOR ADMISSION

ACU has a secure application facility on its website. You can complete our electronic application form, upload scanned documents and submit your application directly to the University.

Visit www.acu.edu.au/iapply

You can also apply in person at the International Office in Brisbane, Sydney or Melbourne, or through one of our authorised education agents. For a list of authorised agents, visit: www.acu.edu.au/international/245499.

RESEARCH APPLICANTS

Before lodging an application for a Higher Research Degree, please refer to: www.acu.edu.au/international/385792.

AUSTRALIAN YEAR 12 STUDENTS

If you are studying an Australian Year 12 qualification and want admission to an undergraduate degree, you need to apply through the relevant Tertiary Admissions Centre. For further information, please refer to: www.acu.edu.au/international/385808

APPLICATION DEADLINES

International students may apply to the University any time prior to the course commencement date, except for the following courses which have specific application deadlines:

30 September

- + Bachelor of Psychological Science (Honours)

- + Postgraduate Diploma in Psychology
- + Master of Psychology (Clinical)
- + Master of Psychology (Educational & Developmental)

31 October

- + Bachelor of Physiotherapy

The University reserves the right to close applications for any course once enrolment quotas have been reached.

LETTER OF OFFER

If your application to ACU has been successful, you will receive a "Letter of Offer" from the University. The letter will outline the following:

- + The course you have been accepted into;
- + The starting date of the course;
- + The fees payable; and
- + The conditions of offer, if any (e.g. IELTS).

If your application is unsuccessful, we will also advise you by letter.

ACCEPT YOUR OFFER

To accept your place at ACU, please do the following:

- + Sign the "Offer Acceptance and Payment Advice" form;
- + Make a payment of fees as indicated on your offer letter. You can pay by cheque, telegraphic transfer or online by credit card via: http://my.acu.edu.au/apps/international/international_payments/; and
- + Send a copy of your signed form and evidence of payment to: international.finance@acu.edu.au.

OBTAIN A STUDENT VISA

Upon receipt of payment, the University will issue an electronic "Confirmation of Enrolment" (eCOE). Use this document to apply for a Student Visa as per the guidelines set by the Australian Department of Immigration and Citizenship. For further information on visa applications visit: www.immi.gov.au.

International APPLICATION FORM



1. PREVIOUS ENROLMENT

Have you previously applied to study, or enrolled at the Australian Catholic University (ACU) or one of its predecessor colleges?

No Yes → Family name on past record: _____ Student ID (if known): _____

2. PERSONAL DETAILS (As they appear on your passport where applicable)

Family Name		Title (Mr, Mrs, Other)	
First Name		Preferred Name	
Other Names		Previous Name (if changed)	
<i>If your academic records are submitted in another name, please provide certified evidence of change of name.</i>			
Date of Birth (dd/mm/yyyy)		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Country of Citizenship		Passport Number	
Country of Birth			
Which country do you currently reside in?	<input type="checkbox"/> My country of citizenship _____ <input type="checkbox"/> Australia → Year arrived in Australia: _____ <input type="checkbox"/> Another country → Please specify: _____		

Will you be studying on a Student Visa?

Yes → Student Visas are subject to study-load conditions No → Please specify your Visa type: _____

Do you speak a language other than English at your permanent home address?

No Yes → Please specify: _____

Do you have a disability for which additional assistance may be required?

No Yes → Please attach a separate sheet outlining this disability and assistance required.

Please indicate the highest level of study attained by each of your parents/guardians by selecting a letter (e.g. "D" = Male completed Year 12 schooling or equivalent) from the options below. (This information is required for Commonwealth Government reporting – please see www.deewr.gov.au.)

- | | |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| A Male Postgraduate qualification
(e.g. Postgraduate Diploma, Masters, PhD) | I Female Postgraduate qualification
(e.g. Postgraduate Diploma, Masters, PhD) |
| B Male Bachelor Degree | J Female Bachelor Degree |
| C Male other post-school qualification
(e.g. VET/TAFE Certificate, Associate Degree or Diploma) | K Female other post-school qualification
(e.g. VET/TAFE Certificate, Associate Degree or Diploma) |
| D Male completed Year 12 schooling or equivalent | L Female completed Year 12 schooling or equivalent |
| E Male did not complete Year 12 schooling or equivalent | M Female did not complete Year 12 schooling or equivalent |
| F Male completed Year 10 schooling or equivalent | N Female completed Year 10 schooling or equivalent |
| G Male did not complete Year 10 schooling or equivalent | O Female did not complete Year 10 schooling or equivalent |
| H Male Unknown | P Female Unknown |

Parent/Guardian 1: _____ **Parent/Guardian 2:** _____

3. CONTACT DETAILS (All applicants must complete this section in full)

Permanent Home Address		Current Mailing Address	
Email Address 1		Email Address 2	
Telephone Numbers (incl. international area code)	Home	Work	
	Mobile/Cell	Other	

4. AGENT DETAILS

Are you applying through an ACU authorised agent?	Yes	No → proceed to section 5
Company Name	Branch Name	
Counsellor	Phone Number	
Email Address	Fax Number	

5. EDUCATION HISTORY

Please list all studies you have undertaken including high school, preparation/bridging courses, university or college, as well as studies undertaken at ACU:

Course	Institution	Date Commenced	Date Completed

Please submit transcripts and certificates for all prior studies, along with a certified translation if the original documents are not in English. If you have been awarded professional qualifications (e.g. hospital training), please provide evidence of completion.

Have you ever been excluded from a course and/or institution? No Yes → Please attach details including effective dates.

6. EMPLOYMENT HISTORY

Type of Work	Employer	Date Commenced	Date Completed	FT/PT

Please submit a copy of your résumé and work certificates or statements of employment for all work experience listed, along with a certified translation if the original documents are not in English.

7. ENGLISH PROFICIENCY

Students who have undertaken their senior high school and/or higher education in English in UK, Ireland, USA, Canada, Australia or New Zealand, or who meet ACU English language requirements may proceed to section 9, 10, 11 or 12.

How long have you been studying English?	< 1 year	1–3 years	3–6 years	6+ years
What is your present level of English?	Elementary		Intermediate	Advanced
Have you taken any English proficiency examinations?	No		Yes → Please attach your results	
Do you intend to take an English proficiency examination in Australia?	No	Yes →	Please indicate which examination: IELTS TOEFL ACU English Test	

8. ENGLISH LANGUAGE PROGRAM

ACU English Language Programs are 20 hours a week. Please indicate your study preference below:

Course Name	Length of Course	Campus	Start Date
1.			
2.			
3.			

9. DIPLOMA PATHWAY PROGRAM

Please indicate your study preferences below:

Course Name	Campus	Start Date
1.		
2.		
3.		

10. UNDERGRADUATE / POSTGRADUATE DEGREE PROGRAM

Please indicate your study preferences below:

Course Name	Campus	Start Date
1.		
2.		
3.		

Please select your proposed major: [for Bachelor of Commerce only]

<input type="checkbox"/> Accounting	<input type="checkbox"/> Accounting and Commercial Law (combined major)	<input type="checkbox"/> Financial Services	<input type="checkbox"/> Human Resource Management
<input type="checkbox"/> Information Systems	<input type="checkbox"/> International Business	<input type="checkbox"/> Marketing	<input type="checkbox"/> Management

Please indicate at least two proposed teaching methods (curriculum study areas) for which you are qualified:
[for Bachelor of Teaching/Bachelor of Arts, Graduate Diploma in Education (Secondary) or Master of Teaching (Secondary) only]

1.	2.	3.
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Applicants who have completed section 9 and/or 10 can proceed to section 13.

11. EXCHANGE / STUDY ABROAD PROGRAM

Study Abroad applications must be submitted by November 15 for Semester One intake, and May 15 for Semester Two intake.

Period of Study	Semester One (February–June)	Semester Two (July–November)
Program	Study Abroad	Exchange → My home university is: _____
Campus		

Please indicate a minimum of five preferences for the subjects you would like to study:

Unit Code	Unit Title	Unit Code	Unit Title
1.		5.	
2.		6.	
3.		7.	
4.		8.	

Study Abroad Applicants Only:

Please attach a written statement on why you have chosen to study at ACU (300 words or less).

Would you like to apply for a Study Abroad Plus option?

No Yes → Please indicate your preference: Internship Community Engagement

Applicants who have completed section 11 should proceed to section 13.

12. HIGHER RESEARCH DEGREE PROGRAM

Course Name		Campus and State	
Start Date		Expected Duration	
Faculty & School		Discipline Area	

Please submit your research proposal (approximately 300–500 words) which answers the following questions:

- + What are you intending to do through the research (problems/issues for investigation)?
- + What is the theoretical background to the research (literature review)?
- + How do you plan to conduct the research (methodology)?
- + What do you hope to achieve through the research (outcomes)?
- + What are the timelines for the completion of the research?
- + Are there any specific resources which are required for the research project?

Have you discussed your research intentions with an academic staff member at ACU?

No Yes → Please state the name of the staff member you have been communicating with: _____

If you are currently employed, is there any requirement for support from your current employer association with this application or are you under a bond in any way?

No Yes → Please attach a statement of commitment of you being able to complete studies without interruption by the employer.

Have you ever completed research at any stage in your career?

No Yes → Please attach details of thesis, major government or employer report, along with a certified translation if not in English.

Have you ever undertaken but not completed a research degree?

No Yes → Please attach details.

Have you ever been an author or co-author of any publications resulting from research?

No Yes → Please attach copies of any significant publications, along with a certified translation if not in English.

Have you ever received recognition for academic achievement (e.g., medals, prizes etc)?

No Yes → Please attach details of the awards, along with a certified translation if not in English.

Academic Referees

Please indicate two people who are familiar with your academic ability, recent achievements and research background, and who will complete confidential referee reports in support of your application:

Name		Email	
Name		Email	

The Referee Report Form is available at www.acu.edu.au/international/385792. Your referees will be required to forward the completed reports directly to ACU International. Note: Doctor of Education applicants may submit one academic reference and one professional reference.

Research Scholarships

Are you currently receiving, or have you ever received a postgraduate scholarship?

No Yes → Please attach details of this scholarship, along with a certified translation if not in English.

Applicants with 1st Class Honours or equivalent may be eligible for an International Postgraduate Research Scholarship (IPRS). Would you like to apply for an International Postgraduate Research Scholarship?

No Yes → The IRPS Application Form is available at www.acu.edu.au/352650 and must be submitted before 31 October.

Have you applied for any other scholarship this year?

No Yes → Please provide details of the institution and program you applied for.

13. HOW DID YOU FIRST HEAR ABOUT ACU?	
<input checked="" type="checkbox"/> Education Agent	<input type="checkbox"/> Exhibition / Fair
<input type="checkbox"/> Friends or relative	<input type="checkbox"/> My school / college / university
<input type="checkbox"/> Internet	<input type="checkbox"/> Other – please specify: _____
14. WHAT IS THE MAIN REASON YOU DECIDED TO STUDY AT ACU?	
<input type="checkbox"/> ACU has the best reputation for my course	<input type="checkbox"/> I wanted to study at a Catholic university
<input type="checkbox"/> ACU has affordable tuition fees	<input type="checkbox"/> My agent recommended ACU
<input type="checkbox"/> I know someone who studies at ACU already	<input type="checkbox"/> Other – please specify: _____
15. DECLARATION	
<p>ACU is committed to ensuring the privacy of all information it collects. Personal information supplied to the University will only be used for administrative and educational purposes of the institution. Personal information collected by the University will only be disclosed to third parties with the written consent of the person concerned, unless otherwise stated by law. For further information please see the University's Statement on Privacy located at www.acu.edu.au/343746.</p> <p>I understand that:</p> <ul style="list-style-type: none"> + ACU may be required to disclose this information to the Department of Immigration and Citizenship (DIAC); + ACU will disclose this information to the Department of Education, Employment and Workplace Relations (DEEWR); + DEEWR will store the information securely in the Higher Education Information Management System; + DEEWR may disclose the information to the Australian Taxation Office (ATO); and + ACU will not otherwise disclose the information without my consent unless required or authorised by law. + ACU may disclose information about my enrolment and academic performance to my home university (exchange students only). <p>I declare that I have visited the University's website and/or read the International Course Guide or Exchange Guide and agree to obey the rules and regulations of the Australian Catholic University. I declare that the information supplied herein is correct and complete. I acknowledge that the submission of incorrect or incomplete information may result in a cancellation of enrolment at any stage. I recognise that it is my responsibility to provide all necessary certified documentary evidence of my qualifications. I authorise the University to obtain further information with respect to my application and, if necessary, provide information to educational institutions and admission centres.</p> <p>Application Deadline</p> <p>You may apply to the University any time prior to your course commencement date, except for the following courses which have specific application deadlines:</p> <p>30 September</p> <ul style="list-style-type: none"> + Bachelor of Psychological Science (Honours) + Postgraduate Diploma in Psychology + Master of Psychology (Clinical) + Master of Psychology (Educational & Developmental) <p>31 October</p> <ul style="list-style-type: none"> + Bachelor of Physiotherapy <p>The University reserves the right to close applications for any course once enrolment quotas have been reached.</p> <p>CRICOS 00004G 00112C 00873F 00885B</p>	
Applicant's Signature	Date



Please send this form and certified/attested copies of supporting documents to:
 International Admissions, Australian Catholic University, PO Box 968, North Sydney, NSW 2059, Australia
 Phone: (61 2) 9739 2437 Fax: (61 2) 9739 2001 Email: international.admissions@acu.edu.au

Alternatively, you may submit an application via our secure online system at: www.acu.edu.au/iapply.

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