

INTERNATIONAL STUDENT APPLICATION FOR RESEARCH STUDIES

Includes application for IPRS

Instructions

- ▶ Answer all questions in sections 1 -15.
- ▶ Do not complete this form if you are an Australian/New Zealand citizen or an Australian Permanent Resident.
- ▶ Print clearly using **BLOCK LETTERS** and **tick boxes** where appropriate.
- ▶ Do not write in pencil.
- ▶ We cannot consider your application if is incomplete or unreadable.

Educational Representative use only: Complete the following information to link the application to your agency and avoid delays.

CDU Agent ID:	Institut Ranke-Heinemann/ IDP Germanv & Austria
Agent email contact	info@ranke-heinemann.de wien@ranke-heinemann.de
Event ID:	

Have you previously been enrolled at this institution (formerly NTU)?
 No Yes ▶ Please provide student number if known

Are you currently enrolled at an Australian Institution? (see section 10)
 No Yes ▶ Name of Institution

1. PERSONAL DETAILS

Your name as shown on your passport (USE BLOCK LETTERS)

Title Mr Mrs Miss Ms Other ▶ please specify

Surname/Family Name	Former Surname/Family Name
Given Names	Preferred Name (optional)
Gender/Sex Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth DAY / MONTH / YEAR
Country of Birth	Citizenship
Email	CDU student ID (if known)

<p>Your address in your home country (Please provide street address - not a PO Box address)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 5px;">Number & Street</td></tr> <tr><td style="padding: 5px;">Suburb/Town</td></tr> <tr><td style="padding: 5px;">State/Region</td></tr> <tr><td style="padding: 5px;">Postcode/Zip</td></tr> <tr><td style="padding: 5px;">Country</td></tr> <tr><td style="padding: 5px;">Home Phone</td></tr> <tr><td style="padding: 5px;">Work Phone</td></tr> <tr><td style="padding: 5px;">Mobile</td></tr> <tr><td style="padding: 5px;">Facsimile</td></tr> <tr><td style="padding: 5px;">Email</td></tr> </table>	Number & Street	Suburb/Town	State/Region	Postcode/Zip	Country	Home Phone	Work Phone	Mobile	Facsimile	Email	<p>Your address for correspondence (or CDU authorised agent stamp) CDU's courier may need to contact you by phone.</p> <table style="width: 100%;"> <tr> <td style="width: 33%;"> Institut Ranke-Heinemann Schnutenhausstrasse 44 45136 Essen Deutschland Tel.: 0049-201-252552 info@ranke-heinemann.de www.ranke-heinemann.de </td> <td style="width: 33%;"> Institut Ranke-Heinemann Friedrichstrasse 95 10117 Berlin Deutschland Tel.: 0049-30-209629593 berlin@ranke-heinemann.de www.ranke-heinemann.de </td> <td style="width: 33%;"> Institut Ranke-Heinemann Silberburgstraße 112 70176 Stuttgart Deutschland Tel.: 0049-711-99338627 lentz@ranke-heinemann.de www.ranke-heinemann.de </td> </tr> <tr> <td> Institut Ranke-Heinemann Türkenstr. 70 80799 München Deutschland Tel.: 0049-89-80954030 muenchen@ranke-heinemann.de www.ranke-heinemann.de </td> <td> Institut Ranke-Heinemann Theresiengasse 32 1180 Wien Österreich Tel.: 0043-1-4060224 wien@ranke-heinemann.de www.ranke-heinemann.at </td> <td></td> </tr> </table>	Institut Ranke-Heinemann Schnutenhausstrasse 44 45136 Essen Deutschland Tel.: 0049-201-252552 info@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Friedrichstrasse 95 10117 Berlin Deutschland Tel.: 0049-30-209629593 berlin@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Silberburgstraße 112 70176 Stuttgart Deutschland Tel.: 0049-711-99338627 lentz@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Türkenstr. 70 80799 München Deutschland Tel.: 0049-89-80954030 muenchen@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Theresiengasse 32 1180 Wien Österreich Tel.: 0043-1-4060224 wien@ranke-heinemann.de www.ranke-heinemann.at	
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Will you be sponsored? No Yes ▶ Please attach official documentation from your funding organisation, including duration of scholarship and what is paid by the scholarship eg. tuition, OSHC, etc.

2. PROGRAM COMMENCEMENT DATES Commencement deadlines of each semester are 31 March for Semester One and 31 August for Semester Two

Program <input type="checkbox"/> Master by Research <input type="checkbox"/> PhD <input type="checkbox"/> Doctor of Teaching <input type="checkbox"/> Doctor of Tropical Environmental Management <input type="checkbox"/> ▶ Specific area of study: <input style="width: 100px;" type="text"/>
Month Start <input style="width: 50px;" type="text"/> Year <input style="width: 30px;" type="text"/> <input style="width: 30px;" type="text"/> <input style="width: 30px;" type="text"/>
Are you applying for external status? Yes <input type="checkbox"/> No <input type="checkbox"/>

3. VISA DETAILS

Nationality <input style="width: 100%;" type="text"/>	Country of Birth <input style="width: 100%;" type="text"/>	Passport Number (if known) <input style="width: 100%;" type="text"/>
On which type of visa will you be studying? Student Visa <input type="checkbox"/> Other Temporary Visa <input type="checkbox"/>		
Note: It is your responsibility to ensure that this visa allows you to study and covers the duration of the course for which you have applied.		
Please specify ▶ Visa Category <input style="width: 150px;" type="text"/>		Visa Expiry Date (Day/Month/Year) <input style="width: 100px;" type="text"/>

Please attach copies of your personal details from your passport and current Australian visa (if applicable).

4. ENGLISH LANGUAGE PROFICIENCY

All courses have English language proficiency requirements. You must provide proof of English language proficiency to the required standard.

Is English your first language? Yes No

Was English the medium of instruction in previous secondary/tertiary studies? You must provide proof from the institution principal or registrar on official letterhead that English was the medium of instruction throughout your program of study.

No Yes

Have you taken a test of English language proficiency in the past 24 months? No Yes Please indicate results:

IELTS overall score: Please supply Test Report Form Number:

IELTS band scores: Listening: Reading: Writing: Speaking:

TOEFL score: Please quote Charles Darwin University Institutional code 8919 for forwarding of results

Other score: Test Type Date of Test / / DAY MONTH YEAR

Please attach original English Language test results or written evidence from your school / institution that you have been taught in English.

If your current English Language test results do not meet the University's English language entry requirements (and all other entry requirements are met) do you wish to receive a Package Offer which includes English language tuition at ACL Darwin English Centre?

No Yes If yes, please complete the ACL Application Form. See the ACL website for Course Information, Terms and Conditions and more: www.acl.edu.au

5. ACADEMIC QUALIFICATIONS

Please attach certified copies of your qualifications. Do not send originals. A certified copy is a photocopy of the original document with the signature and official stamp of either:

- Australian Education Centre
- Australian Overseas Diplomatic Mission
- Charles Darwin University Authorised Representative/Agent
- Public Notary Office
- The Administration of the Institution which issued the relevant document(s)
- An Australian University (e.g. Charles Darwin University International Office)

If the qualifications are in a language other than English you must also provide certified translated copies.

CDU reserves the right to refuse admission on the grounds of incorrect certification and/or translation.

Post-Secondary School Studies	List all programs you have been enrolled in, including incomplete and/or current studies		Tick box if certified documents attached <input type="checkbox"/>		
Program / Award <i>eg. Bachelor of Engineering (Hons)</i>	Institution Name <i>eg. University of California</i>	Country	Attendance Dates		Completion / Expected Completion Date
			Day / Month / Year	to Day / Month / Year	Day / Month / Year
			Day / Month / Year	to Day / Month / Year	Day / Month / Year
			Day / Month / Year	to Day / Month / Year	Day / Month / Year
			Day / Month / Year	to Day / Month / Year	Day / Month / Year
			Day / Month / Year	to Day / Month / Year	Day / Month / Year
			Day / Month / Year	to Day / Month / Year	Day / Month / Year
			Day / Month / Year	to Day / Month / Year	Day / Month / Year

6. CURRICULUM VITAE Please include a detailed CV of your relevant research publications and employment experience.

7. REFEREE REPORTS Please provide details below of two academic referees and ask the referees to send their reports to the Research Office separately. Referee report forms (Attachment B) can be downloaded from www.cdu.edu.au/research/office/applicationkit.html

Referee 1	Title:	Name:	Position:
Institution:		Email address:	
Mailing address:			
Referee 2	Title:	Name:	Position:
Institution:		Email address:	
Mailing address:			

8. POTENTIAL SUPERVISOR AND RESEARCH PROPOSAL

- Applicants are strongly advised to contact a potential supervisor at the University - see: www.cdu.edu.au/research/profiles
- Applicants must also complete a Research Proposal - see: www.cdu.edu.au/research/office/applicationkit.html. Refer to the document "How to apply for a postgraduate research degree".

Who at Charles Darwin University have you contacted about your research proposal?	
Name:	School/Centre:
Title and position:	

9. SCHOLARSHIP APPLICATION

A small number of scholarships are available from the University for postgraduate research students with outstanding academic qualifications.

International Postgraduate Research Scholarships (IPRS)	I wish to be considered for an IPRS: <input type="checkbox"/> Yes <input type="checkbox"/> No
For further information see www.endeavour.dest.gov.au/default.htm	
Benefits: Tuition fees for the Master by Research or PhD program, standard Overseas Student Health Cover (OSHC) for the student and any accompanying dependants.	
Eligibility: International students eligible for admission to higher degree by research at Charles Darwin University; international CDU students who commenced their higher degree by research in the previous year but who, due to the timing of their application and subsequent enrolment, were unable to apply for an IPRS in that year; full-time on-campus study only; must not hold an award at the same level; must not be eligible for study under the Research Training Scheme; must not have held an AusAID scholarship less than 2 years prior to commencement of the IPRS.	
Duration: 2 years for Master by Research, 2-3 years for Doctor of Teaching, 3 years for Doctorate of Tropical Environmental Management, or 3 years for PhD, with the possibility of an extension of one semester for academic reasons beyond the student's control.	
Completed applications with all required supporting documents <u>MUST</u> be received in the International Office no later than 30 September to be eligible for consideration for an IPRS.	

10. STUDENTS CURRENTLY STUDYING IN AUSTRALIA

Current institution:	State:
Current Program:	Due to complete:
• If successful in your application to CDU, a 'Letter of Release' from your current institution may be required.	
• Have you applied for Australian Permanent Residency? No <input type="checkbox"/> Yes <input type="checkbox"/>	

11. DEPENDENT INFORMATION

1. If accepted as a student do you intend to bring your spouse with you? Yes No
2. If accepted as a student do you intend to bring any dependent children with you? Yes No

If any of your children are of school age provision must be made for their education. A child is of school age between 6 and 18 years of age and includes a child who is 5 but will be 6 during the school year. Information about schools and costs in the Northern Territory is available at www.deet.nt.gov.au/education

12. STUDENT DISABILITY ARRANGEMENTS

The University has equity processes for students with disabilities or long term medical conditions.

If you have a disability or long term medical condition that is likely to require services, equipment or facilities to assist you in your studies, please contact CDU's Student Facilitator - Disability: Email: equity@cdu.edu.au Phone: +61 8 8946 6288

13. OVERSEAS STUDENT HEALTH COVER (OSHC)

It is a condition of a student visa that you maintain Overseas Student Health Cover (OSHC) during your stay in Australia. The University has chosen Worldcare as its preferred provider of OSHC and if you are made an offer, the University requires you purchase OSHC Worldcare for the full duration of your program. This protects you from rate rises in OSHC, gives you the security of continuous cover, and discounts are available for the purchase of more than 12 months and up to 36 months duration.

Do you currently have OSHC? No <input type="checkbox"/> Yes <input type="checkbox"/>	If yes, OSHC provider name:
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14. CHECKLIST

To avoid delays in processing your application check that you have attached the following:

- | | |
|---|--|
| <input type="checkbox"/> A copy of passport showing personal and visa details if available
(Section 1 and Section 3) | <input type="checkbox"/> Curriculum Vitae (Section 6) |
| <input type="checkbox"/> Proof of English language proficiency (Section 4) | <input type="checkbox"/> Referee Reports (Section 7) |
| <input type="checkbox"/> Certified copies of all transcripts of results, award certificates,
grading systems, and English translations if required (Section 5) | <input type="checkbox"/> Research Proposal (Section 8) |
| | <input type="checkbox"/> Sign the declaration (Section 15) |

YOUR APPLICATION WILL NOT BE PROCESSED UNTIL THESE DOCUMENTS ARE RECEIVED.

15. DECLARATION AND SIGNATURE

I agree:

- to comply with the rules, policies and statutes of Charles Darwin University;
- to notify the International Office if there is any change to the information I have given in this application;
- to permit Charles Darwin University to release details of my academic progress to my sponsoring body, loan agency or home institution on request;
- to permit Charles Darwin University to access my academic results from other institutions; and
- to permit Charles Darwin University to release my contact details to a third party for essential University business, eg DIAC, DEST, OSHC provider and CDU Alumni.

I understand that:

- the International Office is not responsible for documents submitted, and the documents become the property of the University;
- my application will be destroyed six months after the proposed program commencement date if I do not enrol at Charles Darwin University or do not advise Charles Darwin University of an alternative commencement date;
- the University may vary or cancel any decision it makes if the information I have given is incorrect or incomplete;
- the University is not obliged to re-enrol me if I do not complete my studies satisfactorily in each year;
- I am fully responsible for my educational tuition fees and living expenses while studying at Charles Darwin University;
- neither the University nor the Australian Government is obliged or required to help me if I need financial assistance; and
- information may be made available to Commonwealth and State agencies pursuant to obligations under the ESOS Act and the National Code.

I have read and understood the:

- Fee Refund Policy for International Students - in the International Prospectus and/or at:
[www.cdu.edu.au/international/prospective/how to apply/fees](http://www.cdu.edu.au/international/prospective/how%20to%20apply/fees)

I declare that the information I have given in this application is correct and complete.

Signature of Applicant	Date DAY / MONTH / YEAR
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Please sign and return your completed application form and all supporting documents to:

Institut Ranke-Heinemann
Schnutenhausstrasse 44
45136 Essen
Deutschland
Tel.: 0049-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

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