

# INCOMING STUDY ABROAD/EXCHANGE APPLICATION

International Applicants Only



Please type or write in BLOCK letters using a black pen.

I wish to apply for  Study Abroad  Exchange

## 1. PERSONAL DETAILS

Title  Mr  Mrs  Ms  Miss  Other

Family name   
Given names

Date of birth (DD/MM/YY)  /  /  Gender  Male  Female

What is your address in your home country?

Home address   
  
Town/city  Postcode   
Country   
Telephone number  Mobile   
Facsimile number  Email address

What are your contact details?

Home address   
  
Town/city  Postcode   
Country   
Telephone number  Mobile   
Facsimile number  Email address

Where should we send notification of your application results?

Home country  Contact  Agent

Agent details. Place stamp below (if applicable)

Institut Ranke-Heinemann Schnutenhausstrasse 44 45136 Essen Deutschland Tel.: 0049-201-252552 info@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Friedrichstrasse 95 10117 Berlin Deutschland Tel.: 0049-30-209629593 berlin@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Silberburgstraße 112 70176 Stuttgart Deutschland Tel.: 0049-711-99338627 lentz@ranke-heinemann.de www.ranke-heinemann.de
Institut Ranke-Heinemann Türkenstr. 70 80799 München Deutschland Tel.: 0049-89-80954030 muenchen@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Grindelallee 91/ Martin-Luther-King-Platz 1 20146 Hamburg Deutschland Tel.: 0049-40-43091358 hamburg@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Theresiengasse 32 1180 Wien Österreich Tel.: 0043-1-4060224 wien@ranke-heinemann.de www.ranke-heinemann.de

## 2. CITIZENSHIP

Print your country of citizenship as shown in your passport.

Passport number

Do you hold a current Australian visa?  Yes  No If yes, what is the visa category?

### 3. COMMENCEMENT DETAILS

#### Preferred Term for commencement

Term 1 (February)     Term 2 (July)     Term 3 (November)  
Brisbane and Sydney only

Year of commencement

#### Preferred campus for study

Brisbane (study abroad only)     Rockhampton     Sydney (study abroad only)

### 4. ENGLISH PROFICIENCY

#### Is English your first language?

Yes     No

Do you hold a certificate of English proficiency (eg Academic IELTS, TOEFL or GCE 'A' levels in English)?

Yes     No

Did you complete secondary, tertiary or English language studies in an English-speaking country?

Yes     No

Did you complete secondary or tertiary study with English as the language of instruction?

Yes     No

**Note:** If you answered 'yes' to any of the above questions in part 4, **certified** documentary evidence should be provided. If you answered 'no' to all of the above questions in part 4, you must sit an approved English test and advise results before a Confirmation of Enrolment Form can be issued. Otherwise you may like to apply for admission to one of CQUniversity English Language Centre's accredited ELICOS programs.

Yes, I would like to apply

No, I will advise results

### 5. CURRENT STUDIES

Home institution

Cumulative GPA

Major

Minor

Documentary evidence of all tertiary studies must be attached to this application.

### 6. COURSE SELECTION (visit <http://handbook.cqu.edu.au>)

Study abroad students may enrol in a range of courses (units) across various disciplines. Students will be granted enrolment to the courses of their choice provided:

- They have undertaken the prerequisite courses at their home institution;
- The courses are available; and
- Approval is given by the Head of School at CQUniversity.

Students are expected to enrol in a full-time course load each term (4 courses).

**List at least 8 courses of your choice per term as alternatives may be required**

1	5
2	6
3	7
4	8

### 7. ACADEMIC RECORD

**Certified copies of all secondary and tertiary degree certificates and academic transcripts must be attached to the application.** All non-English certified documents must be accompanied by certified, translated (English) copies where an approved translator has conducted the translation.

**Note:** The certification stamp must include the certifier's printed name, title or position, signature and date of notary. The certification stamp and signature may be obtained from a Justice of the Peace, Commissioner for Declarations, a selected registered agent of CQUniversity or the issuing authority or institution.

## 8. I LEARNT ABOUT CQUniversity THROUGH

Personal contact/email (please specify)

Website (please specify)

Advertisement (eg magazine, newspaper, etc)

Education institution (eg GAC, polytechnic, university etc)

Australian Education Centre/Australian Education International

Private agent

Educational exhibition/seminar

Australian Diplomatic Mission

Other (please specify)

## 9. IMPORTANT INFORMATION

As part of the Student Visa program all applicants are required to undergo screening to determine if they satisfy the Genuine Temporary Entrant (GTE) criteria, as defined by the Department of Immigration and Citizenship (DIAC), prior to the assessment of University entry requirements. All applicants can expect to be contacted by a CQUniversity Representative and asked a series of questions in relation to this criteria. Further information on the GTE criteria can be located on the DIAC website.

CQUniversity's programs are offered to international students in accordance with the Australian Government Education Services for Overseas Students (ESOS) Act 2000 – international persons studying in Australia on a student visa must study full-time on-campus in CRICOS registered programs only. (note that Study Abroad program is registered for Sydney, Brisbane, Rockhampton and other Central Queensland campuses. Exchange program is registered for Rockhampton and other Central Queensland campuses only).

Prior to enrolment, it is important that all prospective international students read specific program information, which outlines course content, accreditation, duration, teaching and assessment methods, facilities, equipment and learning resources utilised. This information is available at: <http://handbook.cqu.edu.au>. Additionally, students need to have knowledge of associated fees and required English language proficiency, available at: [www.international.cqu.edu.au](http://www.international.cqu.edu.au).

## 10. CHECKLIST

Have you attached:

- Documentary evidence of English proficiency?
- Certified copies of academic records plus English translation, if applicable?
- Completed fully ALL sections of this application?

## 11. SUBMIT YOUR APPLICATION

Please submit this application to the CQUniversity campus you wish to study in.

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## 12. DECLARATION

**(You must sign this declaration otherwise your application will be returned to you)**

I declare the information supplied by me on this form is true and correct in every particular. I authorise CQUniversity to obtain from other educational institutions and relevant authorities details of my enrolment, academic record, examination results and bond status. I am aware that information relating to my application to undertake study with CQUniversity may be provided to DIAC.

Applicant's signature

Date