APPLICATION PROCESS

For international students studying undergraduate and postgraduate courses.

The following information is relevant to you if you are applying directly to the University. If you are using the services of a Curtin registered agent, you should lodge your application via the agent and contact them for any queries throughout the admission process.

1. APPLY

Incomplete application may cause delay in processing time.

OPTION 1: APPLY ONLINE
Visit: international.curtin.edu.au/apply

NOTE: Students applying to study doctoral and master degrees by research or doctoral degrees by coursework should refer to research.curtin.edu.au

OPTION 2: POST OR SCAN AND EMAIL AN APPLICATION FORM
- Application email or postal address can be found at the end of the application form.
- Acknowledgement email and your student number will be emailed within a week.
- Please quote your student number in all correspondence.

Documents to be submitted with the application:
- Certified copies of all your previous qualifications (e.g. academic transcripts, grading system descriptions and award certificates).
- English language entry requirements such as academic IELTS and TOEFL.
- Supplementary information documents (if applicable).
- Evidence of change of name (if applicable).
- Certified Documents
  - Signatures on certified copies of transcript(s) and award certificate(s) must be dated and accompanied by an ink imprint.

2. RECEIVE YOUR OFFER

Your offer package consists of:
- Letter of Offer
- Acceptance of Offer form
- Payment Options form
- Terms of Offer
- International Student Refund Agreement flyer and Streamlined Visa Processing (SVP) form
- Pre-departure Guide (available online)
- Curtin Housing Services flyer
- Overseas Student Health Cover (OSHC) information (available online).

3. ACCEPT YOUR OFFER

STEPS TO ACCEPT YOUR OFFER

Step 1
Read your Letter of Offer carefully, ensuring your name, course title and semester are correct.

Step 2
Meet all conditions on your Letter of Offer.

Step 3
Submit your Acceptance of Offer form, deposit of tuition fees, Overseas Student Health Cover fee, SVP form, and a photocopy of your passport details page.

3.5 APPLY FOR YOUR VISA

You will need to apply for your student visa after receiving your electronic Confirmation of Enrolment (eCoE).

Your eCoE will be sent to you via email.

The duration of your student visa will vary depending on your course (contact the Australian Embassy to find out more about the visa application process).

INTERNATIONAL APPLICATION FOR ADMISSION
TO AN UNDERGRADUATE DEGREE OR POSTGRADUATE COURSEWORK DEGREE

- This application form is for international students applying to study onshore in Australia.
- International students applying to study outside Australia should complete the relevant undergraduate or postgraduate Application for Admission form available from futurestudents.curtin.edu.au.
- Students applying to study doctoral and master degrees by research or doctoral degrees by coursework should refer to research.curtin.edu.au.
- To complete an online application, visit international.curtin.edu.au/apply
- Please consult the academic and English language requirements concerning the course you wish to apply for.

PERSONAL DETAILS
Curtin student ID
If previously issued another offer or previously a Curtin student?
Yes
No
If previously issued another offer or previously a Curtin student?
Country of application submission
If you are applying directly to the University. If you are using the services of a Curtin registered agent, your name will appear as given name/A, family name. If this is not how your name appears in your passport or birth certificate, please print your name as it appears on these documents.

Counsellor’s name
Email address

MAILING ADDRESS (IF DIFFERENT FROM PERMANENT ADDRESS)

COURSE INFORMATION

Preference Course title (e.g. Bachelor of Commerce, Master of Public Health)
Major area of study and/or stream (e.g. accounting)

COURSEWORK DEGREE
TO AN UNDERGRADUATE DEGREE OR POSTGRADUATE COURSEWORK DEGREE

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- To complete an online application, visit international.curtin.edu.au/apply
- Please consult the academic and English language requirements concerning the course you wish to apply for.
EDUCATIONAL QUALIFICATIONS

Please provide details of all formal studies you have completed and those you are currently undertaking.

You are required to supply an original or certified* copy of your academic award/s and transcript/s for all tertiary studies except those undertaken at Curtin/WA. Academic records must contain an explanation of grading system descriptions.

<table>
<thead>
<tr>
<th>Name of qualifications</th>
<th>Institution/school/university/country</th>
<th>Completed?</th>
<th>Start date (month/year)</th>
<th>End date (month/year) or Expected Date of Completion</th>
</tr>
</thead>
<tbody>
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</tr>
</tbody>
</table>

BACKGROUND AND FUTURE PLANS

The course I am applying for is directly related to my previous studies or work experience.

The course I am applying for is linked to my career plans and will provide me with greater opportunities in my home country.

(i) If yes, what are your future plans?

(ii) If no, why are you planning to study this course?

If you have had a gap in your studies or work experience of six (6) months or longer?

If yes, please explain why you had the break and how long the break was below.

SPONSOR DETAILS (PLEASE ATTACH SPONSORSHIP LETTER IF AVAILABLE)

Will your tuition fees be paid by an organisation/government? Yes No

If yes, name of organisation

EVIDENCE OF WORK EXPERIENCE AND PROFESSIONAL REGISTRATION

Supplementary documentation may be required depending on the course you apply for. Please go to courses.curtin.edu.au/course_overview/admission-requirements/application-requirements.cfm to check the requirements. If required, please ensure certified copies of work experience statements from your employers and professional registration papers are provided.

I have attached the relevant supplementary documentation for the course applied/preferred course.

MEDICAL/DISABILITY NEEDS

The information below is used to assist the University in monitoring, supporting and improving services to students with medical/disability requirements. Disclosing this information will not affect your admission to the University.

Do you have a disability, impairment or long-term medical condition which may affect your studies?

Hearing Vision Learning Medical Mobility Other

If you have a disability, would you like to receive information on support services, equipment and facilities available that may assist you?

No Yes

DECLARATION

I declare:

1. All the information and supporting documents provided with this form are true and correct.
2. I will inform the University immediately, if any of the information provided changes;
3. I understand the structure and content of the course I am applying for;
4. I have access to sufficient funds to meet the tuition, travel and living costs of living in Australia for myself and any dependents for the duration of my studies;
5. I have not previously had an Australian visa cancelled or on an Australian visa application refused;
6. I have personally signed this form.

I understand:

1. That the University may obtain other information required for my application from my previous university or employer.
2. That in order to be admitted to the University I must meet both the University's academic and English language requirements for my chosen course, and these may be enforced by the University in accordance with legislation administered by the Department of Immigration & Border Protection (DIBP). For information about the TOEFL and IELTS criteria please visit: http://www.ielts.org/ (for different entry requirements, the University may/rather than my full application to a partner institute for consideration for course in an appropriate preparatory program the successful completion of the University’s English Language Proficiency Test).
3. That the University has the right to ask for evidence of my qualifications which I am applying for/postgraduate course.
4. The University reserves the right to exclude me from the admissions process if it is not satisfied that I meet the DIBP’s GTE and GS requirements; and
5. That if I am a student, I must provide documents to support or cancel my enrolment if I am or become personally prohibited under any Federal Legislation or regulation from commencing or enrolling in any part of the course I am applying for.
6. The personal information collected on this form and during my enrolment at the University may be disclosed to:
   • the Australian Government and designated authorities where required for compliance with the Education Services for Overseas Students Act 2000 (Cth) and its associated regulations;
   • the University's preferred Overseas Student Health Cover provider for the purposes of setting up an insurance policy;
   • Curtin overseas representatives for the purposes of assisting me with my application;
   • Australian government departments for the purposes of verifying my qualifications, where I am applying for a postgraduate course.
7. That the Australian Government will not disclose the personal information contained on this form to overseas authorities without my consent.
8. That I have the right to access and amend personal information about me held by the University, subject to legislation, by contacting the Freedom of Information Coordinator at foicoordinator@curtin.edu.au.

Applicant signature

Date

Parent/guardian signature

Date

 Lodging your Application

Please submit your application to Curtin International or a Curtin University overseas representative.

To complete an online application, visit international.curtin.edu.au/apply

Curtin International Tel: +61 8 9266 2431

Paid Box 51512

Perth WA 6845

Email: er-app@curtin.edu.au

CRICOS Provider Code D03013

PRIVACY STATEMENT

At Curtin University, the privacy of our students, staff and the people we deal with is very important to us. Much of the information the University collects in order to provide the services that it does is personal information. For details of how the University will use, disclose and protect your personal information, visit international.curtin.edu.au/apply/privacy

*Certified means witnessed by a Curtin representative, a notary public, Commissioner for Declarations, Justice of the Peace or the academic registrar of the institution that issued the award.

For studying at Curtin, please visit: student.curtin.edu.au/apply

CONTACT US

Curtin International

This is a great place to start if you have questions about studying at Curtin.

We can offer advice via phone or email, or you're in Perth, come in for a face-to-face conversation.

Tel: +61 8 9266 7331 (press 1 for international students/prospective students; press 2 for current students)

Email: study@curtin.edu.au

Web: international.curtin.edu.au

STUDENT CENTRAL

Student services for all enrolled students

Tel: +61 8 9266 3399

Fax: +61 8 9266 4108

Email: customer-service@curtin.edu.au

Web: students.curtin.edu.au

STUDENT GUILD

Tel: +61 8 9266 2900

Email: reception.guild@curtin.edu.au

Web: guild.curtin.edu.au

HOUSING SERVICES (ACCOMMODATION)

housing.curtin.edu.au

CURTIN AGENTS IN YOUR COUNTRY

international.curtin.edu.au/registered-agents

CURTIN INTERVIEWS AND SEMINARS IN YOUR COUNTRY

international.curtin.edu.au/events

CURTIN ENGLISH

english.curtin.edu.au

CURTIN COLLEGE

See page 26 for Curtin College pathways. curtincollege.curtin.edu.au

CENTRE FOR ABORIGINAL STUDIES

karda.curtin.edu.au

CURTIN BUSINESS SCHOOL (CBS)

business.curtin.edu.au

CURTIN GRADUATE SCHOOL OF BUSINESS

gsb.curtin.edu.au

HEALTH SCIENCES

healthsciences.curtin.edu.au

HUMANITIES

humanities.curtin.edu.au

SCIENCE AND ENGINEERING

scieng.curtin.edu.au

HEALTH SERVICES

Consulting doctors

healthservices.curtin.edu.au

UNIVERSITY COUNSELLING SERVICES

Personal and academic matters and disabilities counselling.curtin.edu.au

Counselling services for all enrolled students

Tel: +61 8 9266 2431

Fax: +61 8 9266 4108

Email: customer-service@curtin.edu.au

Web: students.curtin.edu.au

If you have any questions about the services that Curtin offers, please visit: student.curtin.edu.au/apply

If you require help or advice via phone or email, please visit: student.curtin.edu.au/apply/foi

If you need to see a support service on campus, please visit: student.curtin.edu.au/apply/foiprinting

If you require information about student insurance policies, please visit: student.curtin.edu.au/apply/studentinsurance

If you would like to access information about student accommodation, please visit: student.curtin.edu.au/apply/accommodation

If you would like to access information about student travel, please visit: student.curtin.edu.au/apply/travel

If you would like to access information about student visas, please visit: student.curtin.edu.au/apply/visa

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If you need to see a support service on campus, please visit: student.curtin.edu.au/apply/CurtinGraduateSchoolofBusiness

If you would like to access information about student accommodation, please visit: student.curtin.edu.au/apply/CurtinGraduateSchoolofBusiness

If you would like to access information about student travel, please visit: student.curtin.edu.au/apply/CurtinGraduateSchoolofBusiness

If you would like to access information about student visas, please visit: student.curtin.edu.au/apply/CurtinGraduateSchoolofBusiness