



STUDY ABROAD APPLICATION FORM

ELIGIBILITY

Applicants must:

- be currently enrolled as a student
- have completed at least one full year of undergraduate study
- have a good academic record – generally this means a GPA (or equivalent) of 2.75, B average or better (*a lower GPA will require two additional letters of support from your University*).

Upon successful application:

You will be sent a Letter of Offer. The Offer will request acceptance in writing, and payment of tuition fees (if applicable) and Overseas Student Health Cover (OSHC) – an Australian Government requirement. Once these are received, a Confirmation of Enrolment (CoE) will be issued. You then need to provide details of the CoE to their nearest Australian Embassy/High Commission/Consulate in order to apply for a student visa to study in Australia.

WHAT TO SUBMIT/CHECKLIST

- This Application Form – all sections completed clearly and legibly
- Original official academic transcripts from your home university or college – certified English language translations if applicable
- Certified* evidence of English language competency if English is not your first language, e.g. TOEFL, IELTS
- Statement of Purpose – see section two for more information

* Certified means witnessed by a Curtin Representative, a Notary Public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the institution that issued the transcript. For further information refer to the Guidelines on Certification at http://students.curtin.edu.au/local/docs/certification_guidelines.pdf

SECTION ONE – PERSONAL INFORMATION

Q1a Name of home institution:

Q1b PERSONAL DETAILS

Title (Dr, Mr, Mrs, etc.) Male Female

Family Name

Given Names

Note: Your name will appear as Given Name/s, Family Name on all official documentation – If this is not how your name appears on your passport or birth certificate, please print your name as it appears on these documents.

Date of Birth DD MM YY

Curtin Student ID (If previously a Curtin/WAIT student)

If your name has changed since you were last enrolled please print previous name.

Telephone Country Code Area Code

Email

Q1c STATISTICAL DETAILS

Have you previously visited Australia? Y N If **yes**, what year did you arrive?

What is your country of citizenship?

In which country where you born?

What is the main language spoken at your permanent home residence?

To help us better evaluate our marketing strategies, please indicate how you first heard about Student Exchange at Curtin

Website Exhibition/fair Partner Institution Friend/relative Agent

Other (please provide details)

Q1d PERMANENT ADDRESS (RESIDENTIAL ADDRESS IN HOME COUNTRY) Note: A Post Office Box number is not acceptable.

Number and street

Suburb/Town/City State

Country Post/Zip code

MAILING ADDRESS (IF DIFFERENT FROM PERMANENT ADDRESS)

Number and street

Suburb/Town/City State

Country Post/Zip code

EMERGENCY CONTACT (TO BE COMPLETED BY APPLICANTS WHO ARE UNDER 18 YEARS OF AGE)

Full Name

Relationship Telephone +

Q1e MEDICAL/DISABILITY NEEDS

The information below is used to assist University staff in monitoring, supporting and improving services to students with medical / disability requirements. Disclosing this information will not necessarily affect your admission to the University.

Do you have a disability, impairment or long-term medical condition which may affect your study? Y N

Hearing Vision Learning Medical Mobility Other:

Would you like to receive information on support services, equipment and facilities available that may assist you? Y N

SECTION TWO – ACADEMIC INFORMATION

Q2a EDUCATIONAL QUALIFICATIONS

Please provide details of all formal studies that you have completed and those that you are currently undertaking. You are required to supply an original copy of your academic transcript/s for all tertiary studies. Academic transcripts must contain an explanation of grading system descriptions.

Name of Qualification (e.g. GCE, 'O'/'A' Level, HSC, Degree)	Institution/School/University (e.g. Temasek Junior College)	Year Enrolled (e.g. 2006)	Year Completed (e.g. 2009 or not completing)	Date Results Expected (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Q2b ENGLISH LANGUAGE PROFICIENCY

Please provide details of all formal studies that you have completed and those that you are currently undertaking. You are required to supply an original copy of your academic transcript/s for all tertiary studies. Academic transcripts must contain an explanation of grading system descriptions.

GCE 'O' Level IELTS TOEFL CUTE ESL/ELACS

Other:

Q2c DESIRED PERIOD OF STUDY

Year 1st Sem only (Feb-June) 2nd Sem only (July-Nov) Full academic year (Feb-Nov)

Q2d STATEMENT OF PURPOSE

Please provide a written Statement of Purpose (250 words – space provided on facing page) addressing the following questions:

- What kind of cultural differences do you expect to encounter during your proposed study in Australia?
- What effect do you think these differences will have on you, now and in the future, and how do you foresee coming to terms with them?
- What advantages and disadvantages do you think studying in Australia will bring to your life?

In considering the above questions, try to draw on previous experience that you have had, whether it be a cultural change you have experienced, a study or travel experience that has affected you, or knowledge that you gained from others who have influenced you.

SECTION THREE – FINANCIAL INFORMATION

Q3a HOW WILL YOU FINANCE YOUR STUDY IN AUSTRALIA?

Do you currently receive any scholarship or financial aid? Y N

If yes, what type? Amount

Q3b SPONSORED APPLICANTS

Do you presently receive any scholarship or financial aid? Y N If yes, please complete:

Organisation

Address

Country Code Area Code

Telephone

SECTION FOUR – APPLICANT'S DECLARATION

APPLICANT'S DECLARATION AND SIGNATURE

- I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.
- I understand that the information collected on this form is to enable Curtin University to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by University officers strictly for these purposes and disclosed to State and Australian Government agencies where required by law and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the Education Services for Overseas Students Act 2000 and the National Code of that Act, and to contractors (such as mail houses) engaged by the University to perform services on its behalf. Where personal information is to be provided to contractors, the University will require that Confidentiality Agreements be first entered into.
- I accept that information supplied in this application may also be made available to a Curtin University overseas representative to provide assistance with my application and the University's preferred Overseas Student Health Cover provider to assist with effecting health insurance.
- I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.
- I authorise Curtin University to obtain further academic information or official student records from any educational institution or recognised educational qualifications assessment body necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.
- In the case of postgraduate applications, I understand that the services of QualSearch may be engaged to verify my qualifications. I further understand that Curtin is not responsible if any educational body/institution does not supply these records, that the results of this search may be made available to me on request and an audit of this authority may also be undertaken.
- If I do not meet all the University's entry requirements, I authorise the University to provide my full application to Curtin College, a private college operated by Colleges of Business and Technology (WA) Pty Ltd. for consideration for the Curtin College preparatory program. I understand that successful completion of this program will help qualify me for admission into specified courses of Curtin University.
- I understand that I have the right to access and amend personal information that Curtin holds about me, subject to legislation, by contacting the Freedom of Information Coordinator at foi@curtin.edu.au.
- I acknowledge that Curtin University reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature of Applicant

Date

Please return this form to:

Institut Ranke-Heinemann
Schnutenhausstrasse 44
45136 Essen
Deutschland
Tel.: 0049-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Friedrichstrasse 95
10117 Berlin
Deutschland
Tel.: 0049-30-209629593
berlin@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Türkenstraße 70
80799 München
Deutschland
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muenchen@ranke-heinemann.de
www.ranke-heinemann.de

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Silberburgstr. 112
70176 Stuttgart
Deutschland
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lentz@ranke-heinemann.de
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Grindelallee 91/ Martin-Luther-King-Platz 1
20146 Hamburg
Deutschland
Tel.: 0049-40-43091358
hamburg@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Theresiengasse 32
1180 Wien
Österreich
Tel.: 0043-1-4060224
wien@ranke-heinemann.at
www.ranke-heinemann.at

For further information:

Privacy Statement: At Curtin University, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is "personal information". For details of how the University will use, disclose and protect your personal information please refer to www.global.curtin.edu.au/legal/privacy.cfm