



Read this application carefully.

Complete all sections and ensure that supporting (certified) documents are attached.

Write in BLOCK LETTERS using a blue or black pen. **Tick where applicable.**

Personal details

Have you been previously enrolled at La Trobe University? Yes No

If yes, provide your student number

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Male Female Title Mrs Ms Miss Mr Dr

Date of birth

d	d	/	m	m	/	y	y
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Family name

Given name(s)

Country of birth

Citizenship

Passport number (if available)

Are you currently living in Australia? Yes No

If no, country where you are currently living

Are you a permanent resident of Australia? Yes No

If yes, you will be required to apply as a domestic student.

See latrobe.edu.au/school/apply

Current Australian visa number as shown on your visa label (if applicable)

Expiry date

d	d	/	m	m	/	y	y
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Visa type Student Visitor Spouse Other

Subclass number

If you hold a current passport and/or an Australian visa, you **must** include a copy with this application.

Will you be bringing your family to Australia while studying at La Trobe University? Yes No

If yes, provide details of all dependents who will be included on your student visa.

Student's current personal address

Number and Street

Suburb/Town

City/State

Country

Post/Zip code

Telephone country code | area code | number

Mobile/Cell phone country code | area code | number

Student's email (compulsory)

Agent details (if applicable)

Agency name **Institut Ranke-Heinemann**

Number and Street

Suburb/Town

Institut Ranke-Heinemann
Schnutenhausstrasse 44
45136 Essen
Deutschland
Tel.: 0049-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Friedrichstrasse 95
10117 Berlin
Deutschland
Tel.: 0049-30-209629593
berlin@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Silberburgstraße 112
70176 Stuttgart
Deutschland
Tel.: 0049-711-99338627
stuttgart@ranke-heinemann.de
www.ranke-heinemann.de

City/State

Country

Post/Zip code

Institut Ranke-Heinemann
Türkenstr. 70
80799 München
Deutschland
Tel.: 0049-89-80954030
muenchen@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Grindelallee 91/ Martin-Luther-King-Platz 1
20146 Hamburg
Deutschland
Tel.: 0049-40-43091358
hamburg@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Theresiengasse 32
1180 Wien
Österreich
Tel.: 0043-1-4060224
wien@ranke-heinemann.de
www.ranke-heinemann.de

Telephone

Mobile/Cell phone

Email

Agent stamp



Course preferences

Title of the degree program you would like to study at La Trobe University

Title of degree (e.g PhD in Applied Science)	Proposed school / department of enrolment	Campus	Commencing dd/mm/yy								
		<input type="radio"/> AW <input type="radio"/> B <input type="radio"/> F <input type="radio"/> C <input type="radio"/> MEL <input type="radio"/> MIL <input type="radio"/> S	<table border="1"><tr><td>d</td><td>d</td><td>/</td><td>m</td><td>m</td><td>/</td><td>y</td><td>y</td></tr></table>	d	d	/	m	m	/	y	y
d	d	/	m	m	/	y	y				

Campus: AW=Albury-Wodonga, B=Bendigo, F=Franklin Street, C=City, MEL=Melbourne (Bundoora), MIL=Mildura, S=Shepparton

*Start date: S1 = Semester 1 (March) Semester 2 (July)

- Note: Depending on demand and availability you may be offered a place at a different campus.
- Places will be allocated as soon as your application is received. Students can change their course preference without incurring a fee only once.
- After a course offer has been issued, subsequent changes incur a non-refundable A\$80 fee.

Prior contact with the school or department

You must confirm supervision before your application will be accepted. For more information, visit latrobe.edu.au/international/apply/how-to/research

I have contacted a supervisor and they have agreed to supervise my topic Yes No

Name _____ Department _____

Have you attached evidence confirming the supervisor is available for your proposed topic? Yes No

Research proposal

Title of research proposal _____

Attach a summary (approximately 300 words) of your research proposal. For details, visit: latrobe.edu.au/international/apply/how-to/research

Scholarship information

Have you received a scholarship or sponsorship to undertake your research Yes No

Are you going to apply for a scholarship or sponsorship Yes No

Name of scholarship/ sponsoring body _____

If you wish to apply for the following scholarships, tick the relevant box(es). The closing date is 30 September each year, for study commencing the following year. Note scholarship recipients are expected to commence their studies between 1 January and 31 March.

- La Trobe University Postgraduate Research Scholarship (LTUPRS) International Postgraduate Research Scholarship (IPRS) La Trobe University Full Fee Research Scholarship (LTUFFRS)

If your application for scholarship is unsuccessful what action do you want to take?

- I wish to withdraw my application from La Trobe University
 I still wish to be considered for admission to La Trobe University. My alternative funding method is _____

For further information on scholarships, visit: latrobe.edu.au/international/fees/scholarships

English language proficiency

Tick where applicable and attach documentary evidence

English skill

Is English your first language? Yes No

Have you studied at Undergraduate or Postgraduate level with English as the medium of instruction within two years of your proposed course start date? If yes, provide evidence. Yes No

English language course

Are you planning to enrol, or are you enrolled in an English language course in Australia or at La Trobe Melbourne? See La Trobe-approved English language course providers: latrobe.edu.au/international/apply/how-to/english Yes No

English test

Have you taken an English test within two years of your proposed course start date? (e.g. IELTS, TOEFL, PTE, CAE, CPE)* Yes No

If yes, provide test name and date below and supply the results or provide them as soon as they are available.

If no, do you plan to take a test? Yes No

Test name	Date of test
Test report form number	Result

*Note: English language requirements vary between courses.

La Trobe University also accepts other English language tests. latrobe.edu.au/international/apply

Also check the up-to-date minimum entry requirements for your proposed course at latrobe.edu.au/international/courses

Educational background and qualifications

Documentary evidence of qualifications claimed **must be attached**, including a full academic transcript (statement of results and evidence of successful completion). Documents not in English must be accompanied by certified translations. Also describe any current studies you are undertaking.

1. Undergraduate studies – List details of the post-secondary studies you have completed, from lowest to highest qualification gained (e.g. Certificate, Diploma, Bachelor, Master's)

Date enrolled (month/year) m m / y y to m m / y y	Name of qualification (including main field of study)
Institution	Country

Date enrolled (month/year) m m / y y to m m / y y	Name of qualification (including main field of study)
Institution	Country

2. Postgraduate studies – List details of current studies

Date enrolled (month/year) m m / y y to m m / y y	Name of qualification (including main field of study)	Date your results will be available (month/year) m m / y y
Institution	Country	

Will you complete your current studies prior to the commencement of your proposed La Trobe University program? Yes No

Have you ever been excluded from an academic institution? If yes, provide details below: Yes No

3. Work experience (If applicable)

I have attached my professional CV outlining relevant work experience: Yes No

Award(s) for achievement

Have you ever received an award, scholarship or other recognition for academic achievement(s)? Yes No

If yes, attach a brief description of your achievements.

Research experience

Have you ever completed relevant research of a substantial nature? Yes No

If yes, attach a brief description of your research.

Publications

Have you ever been the author or co-author of any academic publication(s)? Yes No

If yes, attach a list of any significant publications and indicate the author(s).

Referees

Note: applications will not be processed until both Confidential Academic Referee Report forms have been received.

Applicants must request Confidential Academic Referee Report forms from two (2) senior academics who are familiar with their research and/or recent academic achievements. Forms are available for download at: latrobe.edu.au/international/apply/how-to/research and must be emailed directly to La Trobe International:

E Itiresearch@latrobe.edu.au

Referee One

Name and title

Address

Telephone country code | area code | number

Email

Referee Two

Name and title

Address

Telephone country code | area code | number

Email

Applicants to a Professional Doctorate must also request two professional/work references in addition to the above Confidential Academic Referee Reports. These should also be emailed directly to La Trobe International. E Itiresearch@latrobe.edu.au

Declaration and agreement

- I am not a permanent resident or citizen of Australia, nor a citizen of New Zealand.
- I am aware of the conditions relating to my admission into La Trobe University.
- I declare to the best of my knowledge that the information supplied on this application form and all supporting documentation is correct and complete, and that any supplementary application documents (personal statement, folio or additional requirements) are my own work. I acknowledge that La Trobe University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment which has been made on the basis of incorrect, fraudulent or incomplete information. Giving false or misleading information is a serious offence under the Criminal Code Act 1995 (Australia). I authorise the University to seek verification of my academic and professional qualifications, and work experience.**
- The University also reserves the right to vary courses, subjects, the mode of delivery, assessment and admission requirements at any time at its discretion.
- I acknowledge La Trobe University places restrictions on program and institution transfers and that I may not be permitted to change my program or institution without permission.
- I consent to the University using and disclosing my personal information under the conditions relating to the Refund Policy as set out at: latrobe.edu.au/international/fees
- Information I have provided on this form and during enrolment may be made available to the Australian Government, state agencies and other designated authorities under the ESOS Act 2000 and the National Code 2007. Information about me can be disclosed without my consent where authorised or required by law. I further understand that La Trobe University, as an education provider, is required to provide information about my enrolment to the Department of Immigration and Citizenship (DIAC) upon request. I understand that the University reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false. If sponsored by a government body or private institution, I give La Trobe University permission to provide my sponsor with information about my application, enrolment and academic progress.
- I authorise the University to disclose information relevant to my application and enrolment to the University's preferred OSHC provider and other third parties for the purposes of arranging my OSHC, progressing my application and enrolment, and administering my course. I also authorise La Trobe University to access the DIAC's Visa Entitlement Verification Online System (VEVO) to obtain information on my visa status.
- I understand the fees listed in this publication are an estimate only, based on the subjects in which I enrol, and will vary depending on the subject and the actual subject enrolment load. I agree to pay all fees for which I am liable. I acknowledge that the tuition fee is exclusive of the cost of text books, health insurance or living expenses such as food, accommodation, transport and medical costs. Details on any additional costs can be found within course descriptions on the La Trobe University website. latrobe.edu.au/courses
- I acknowledge that tuition and other fees are subject to change each year. The University reserves the right to vary fees on an annual basis. Tuition fees will not normally rise above seven per cent per year. Should the University decide to increase its fees, that increase will take effect on 1 January of the following year.
- I understand that if I have any school-aged children or dependants accompanying me to Australia, they must attend school and I will be required to pay a full fee if they are enrolled either in a government or non-government school.
- I have completed all sections of the application form.
- I accept that this application and supporting documentation become the property of La Trobe University and are not returnable.
- I understand this agreement does not remove my right to take further action under Australia's consumer protection laws.
- I have read and I understand the declaration above.

Date / /

Applicant's (student's) signature:

Check list

- Have you answered all questions?
 Yes No
- Have you attached copies of all necessary documents?
 Yes No
- Have you attached certified English translations of documents not in English?
 Yes No
- Have you signed and dated the application?
 Yes No
- Have you kept a personal copy of all documents?
 Yes No

Contact details

La Trobe International | La Trobe University | Victoria 3086 Australia
T +61 3 9479 1199 | F +61 3 9479 3660 | E Itiresearch@latrobe.edu.au