

Graduate/Postgraduate Certificate and Diplomas and Coursework Masters Application Form (International)



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AGENT'S STAMP (In English including address.)



Counsellor's name
Email address info@ranke-heinemann.de

1. Personal Details

Have you previously studied at/or applied to Murdoch University? No Yes

If YES, please provide your Student ID number

Title Family Name

Given Names

Date of Birth dd mm yyyy Sex M F Nationality

Country of Birth Passport/Identity Card Number

Home Country Address

Correspondence Address (If the same as home country address, please write 'As above')

Telephone number (Include country and area codes) Mobile / Cell Number (Include country and area codes)

Email Address

Emergency contact Relationship Telephone number (Include country and area codes)

2. Course Preference

I am applying for admission in Semester One (February) Two (July) Year 20

Which postgraduate degree course are you applying for?

Preference	Course title (eg. MBA)	Course Code* (eg. M1000)
1st preference	<input type="text"/>	<input type="text"/>
2nd preference	<input type="text"/>	<input type="text"/>

* Refer to Postgraduate Guide or visit the website: print.handbook.murdoch.edu.au/courses/

3. English Language Proficiency

Please tick the appropriate box to indicate any English test you have completed:

TOEFL IELTS Secondary Others

If you do not meet entry requirements, do you give Murdoch University permission to forward your application to one of Murdoch University's preferred English Language providers to offer you an EAP (English for Academic Purposes) course that would lead to your preferred course?

No Yes

4. Academic Qualification (Please include all studies undertaken including high school)

Name of Course/award	Name of Institution eg. MIT/Murdoch College	Country	Course Duration (Yrs/Mths)	Year of completion or expected to complete, eg. 12/2012

5. Personal Statement

You are required to provide a statement of no more than 500 words in support of your application. The statement should include information you believe will assist the Selection Committee to assess your application. For example, you might explain how your previous studies, research or work experience relate to the course for which you are applying. In your personal statement, please indicate which specialisation you wish to and provide reasons. You should also give details of any academic distinctions or prizes you may have received and any publications or other scholarly or professional achievements you believe may be relevant. Some existing Advanced Standing arrangements can be viewed at the following website: <http://advancedstanding.murdoch.edu.au>

6. Work Experience

Please list details of any work experience you have. Also include national service details if appropriate:

Employer	Period of Employment		Position Held
	From	To	

7. Equity and Disability

If you have a disability which means that you may require additional help at Murdoch University, it is very important that you provide the following information. This information will be kept confidential and will not affect your admission to the University.

Type of Disability: Vision Hearing Mobility Impairment Learning Psychiatric Other

Please attach a brief statement about your special needs.

8. Resident and Family Status

Have you applied for Australian Permanent Resident status? No Yes

If YES, state date of application

dd mm yyyy

Do you hold a Temporary Resident Visa? No Yes

If YES, please specify

Will you be accompanied by your spouse and/children during your studies in Australia? No Yes

If YES, how many will be accompanying you and what relationship are they to you?

Have any members of your family applied for Australian Permanent Resident status? No Yes

If YES, state date of application

dd mm yy

Do any members of your family hold a Temporary Resident Visa? No Yes

If YES, please specify

9. Financial Information

Who will be paying your fees and living expenses to study at Murdoch University? (If more than one source, please check all relevant boxes)

- Private sponsor eg. Employer, family member
- By Bank Loan
- Self-Funded
- Approved government, institution sponsor

10. Application Check List

You MUST attach certified copies of award certificates and full academic transcripts, including keys to the grading system used. All documents must be in English; if not, please include certified English translations.

- Have you: Completed the Application Form for Postgraduate Coursework Study study?
- Attached certified copies of all academic qualifications (including secondary school)?
- Attached certified copies of all tertiary qualifications (if applicable)?
- Attached certified copies of your English language proficiency?
- Attached a copy of your CV?

11. Declaration and Agreement

PRIVACY AND DISCLOSURE

1. I declare that all the information I have given in this application is true, correct and complete, and is not false or misleading. I understand giving false or misleading information is a serious offence under state and/or federal law in Australia.
2. I declare that the signature on this form is my signature, and has not been signed on my behalf by another person, including my agent or sponsor.
3. I agree to tell Murdoch University immediately if there is any change to the information I have given in this application.
4. I understand the University reserves the right to vary or reverse any decision made on the basis of incorrect, incomplete, false or misleading information which I or my agent/sponsor may have provided, including in some circumstances, termination of my enrolment.
5. I declare that I have not been excluded or subject to disciplinary action at any tertiary institution.
6. I understand that the University may obtain official records from any educational institution I have previously attended or my employer.
7. I authorise any institution or organisation named on any document provided as evidence of my qualifications or work experience OR which are named in my application, to release to the University any personal information which they may hold about me for the purpose of verification of my supporting documents.
8. I authorise the University to release any personal information they may hold about me to any other educational institution which is seeking to verify my student conduct or academic record for the purpose of determining my eligibility for admission to, or enrolment at, that institution.
9. I understand that any information provided to the University may be made available to Australian Commonwealth and state government departments and agencies, pursuant to the University's obligations under Australian or state law, including the ESOS Act 2000 and the National Code. This information may also be made available to any company or organisation in which the University arranges a private or public work placement or practicum. This information includes, but is not limited to, changes to my enrolment and any breach of a student visa condition relating to attendance or satisfactory academic performance.
10. By nominating an agent, as listed in the 'Agent's details' section to represent me in my application to the University, I agree to the release of all information relating to my application and subsequent enrolment at the University to my nominated agent, until such time as this nomination is revoked by me in writing.
11. If the payment for my course is made by a sponsor (a third party paying my tuition fees or nominated by me as my sponsor), I agree to the release of all information to my sponsor regarding my application and subsequent enrolment including my subject results, progress reports, and enrolment details (including contact details).

TRANSFER FROM ANOTHER EDUCATION INSTITUTION IN AUSTRALIA

12. I agree to advise the University of any studies that I am undertaking or will undertake at any period with another provider which coincides with a period of study I am applying to undertake or undertake at the University. I understand that should I have obligations to another provider, the University is unable to offer me enrolment. I understand that I must present any documents requested by the University to confirm my status.

CANCELLATION AND REFUNDS

13. I agree that if I give notice of withdrawal, more than ten weeks before commencement of the semester/trimester, all tuition fees paid in advance are refundable less 10% of the semester/trimester tuition fees due or \$500 whichever is lesser.
14. I agree that if I give notice of withdrawal, less than ten weeks before commencement of the semester/trimester, all tuition fees paid in advance are refundable less 30% of the coming semester/trimester tuition fee.
15. I agree that if I withdraw from the University after commencement of the semester/trimester but before the Census Date, I shall be eligible for a refund of fees paid for the current and future semesters/trimesters less 70% of the fee for the current semester/trimester.
16. I agree that if I withdraw from the University after the Census Date, or after the end of the fourth week, I shall be eligible for a refund of fees paid for the current and future semesters/trimesters less 100% of the fee for the current semester/trimester.
17. I have read and understand the University's Fees Policy (including refunds) at: <http://www.murdoch.edu.au/Future-students/International-students/Courses-and-fees/>

FINANCIAL OBLIGATIONS

18. I agree to provide any financial information requested by the University for the purpose of the University assessing my financial ability to undertake a course of study.
19. I declare that I have access to funding:
 - for the payment of all fees for the course which I am undertaking at the University; and
 - for the living expenses of myself and my dependents in Australia for the duration of the course or courses which I have been offered, at an expected amount as indicated on the Study in Australia website at: www.studyinaustralia.gov.au/en/Study-Costs/Living
20. I declare that I am not relying on employment in Australia during or following my course to pay any part of my tuition and living expenses for myself and my dependents.
21. I understand that I am required to pay all tuition fees in full for my course prior to the census date for each session/trimester/term of study, and that failure to make payment by the required date may result in the termination of enrolment in my course and notification to the Department of Immigration, who may cancel my student visa.
22. I understand that, in the event that I am unable to pay for my tuition or living expenses in Australia for myself or my dependents, the University is not obliged to provide any financial assistance (including in the form of a tuition fee waiver (partial or whole), tuition fee deferral or living expense support, medical expenses, legal expenses, or leave of absence consideration) and that as a non-citizen of Australia, I do not have access to Australian government support.
23. I understand that in Western Australia, dependants of overseas students studying for a postgraduate degree (573 Masters or 574 Postgraduate) may be able to access public education under the same conditions as local students.

I also understand that Postgraduate international students granted a 573 (Masters) or a 574 (Postgraduate) visa but are studying an ELICOS course or any other studies prior to commencing their higher degree course must pay school subsidised tuition fees for their children to attend a public school.

I have read and understand the policies on education for school-aged dependants at www.eti.wa.edu.au/studying-at-schools/temporary-and-bridging-visa-holders.html
24. I understand that the University will not act as a financial guarantor for me, and I am solely responsible for all expenses incurred by me and my dependents, including as the result of legal action, while I remain in Australia on a visa issued for the purposes of studying at the University, whether or not I have completed the course or remain enrolled at the University.

WHILE I AM ENROLLED AT THE UNIVERSITY

25. I agree to be bound by all the Rules and Regulations and any relevant policies of the University.
26. I must enrol in a study pattern that allows me to complete my course within the course duration set in my Confirmation of Enrolment (COE).
27. I agree to advise the University of my residential and postal address and mobile telephone number in Australia and of any change in my contact details.
28. If I am not the holder of a student visa, I understand that it is my responsibility to ensure that the visa I hold permits me to undertake the course in which I enrol at the University.

WHILE I AM COVERED BY A STUDENT VISA

29. As the holder of a student visa, I understand and agree to abide by all the requirements of the student visa which are detailed at the following website: www.immi.gov.au/students/visa-conditions.htm
30. I understand my obligation to, and I agree to, maintain Overseas Student Health Cover for the duration of the course.

APPLICABLE LAW

31. This agreement, and the availability of complaints and appeals processes, does not remove my right as a student to take action under Australia's consumer protection laws.
32. I understand that these terms are governed by the laws of Western Australia and I agree to submit to the non-exclusive jurisdiction of the courts of Western Australia.

12. To be completed by the applicant

I understand that there will be additional costs involved if I am undertaking pre university studies with Murdoch University's preferred pathway partners as provided on the offer letter.

I understand that the current living costs in Perth, Western Australia, is as indicated on the Study in Australia website at www.studyinaustralia.gov.au/en/Study-Costs/Living, and I declare that I have access to funding for the living expenses of myself and my dependents in Australia for the duration of the course or courses which have been offered.

I hereby undertake to abide by the University rules and policies and Murdoch University Act 1973 – 1985 and the By-laws, rules and policies of the University (where applicable).

I have read, understood and agree to abide by the above terms and conditions. I consent to the use of my personal information as set out above. I declare that the information provided by me in the application is true and correct.

WARNING: It is an offence to submit fraudulent documentation in support of a course application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn, and the matter may be reported to relevant state and federal law enforcement agencies.

Applicant's signature

Date

Applications that are unsigned, or are not ticked to indicate that the applicant has read the above terms and conditions and undertakes to abide by the relevant rules and policies, will not be processed. Applications must be signed by the applicant personally. A third party must not sign on the applicant's behalf.