



# UWS English Language Centre Application for Enrolment

Linkwest Limited trading as University of Western Sydney English Language Centre  
ABN 44 003 474 468

The University of Western Sydney English Language Centre is a registered provider under the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS).  
CRICOS PROVIDER CODE: 00917K



## Personal Details

Family Name <i>(Please print)</i>		Given Names	
Date of Birth		Sex: Male / Female	Nationality
Country of Permanent Residence		Passport Number	

Please tick [  ] I am applying for:-

Visitor Visa                       Student Visa                       Working Holiday Visa

Address *(Overseas or Australian) (Not a Post Office Box) (Please print)*

Telephone	Facsimile
Email Address	

## English Course Request

What course do you want to study at UWSELC? *(Please tick [  ])*

General English     English for Academic Purposes     English for Direct Entry     Uniprep: R & W

When do you want to start English study at UWSELC?                      How many weeks do you want to study English for?

Term I ___	Term II ___	Term III ___	Term IV ___	Nov EDE ___	Uniprep: R & W ___	No. of weeks ___	Year 200___
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## English Results

IELTS Overall  Reading \_\_\_\_\_ Writing \_\_\_\_\_ Listening \_\_\_\_\_ Speaking \_\_\_\_\_

TOEFL  TWE \_\_\_\_\_ Computer Based TOEFL  Essay Rating \_\_\_\_\_

## Education Details

What level of education have you completed?

Senior High School     College     University (Bachelor degree)     University (postgraduate)

Name of most recent school/college/university

Do you want to study a degree course at the University of Western Sydney?     Yes     No

What course do you want to take at UWS and in which semester?

Course:	Semester:	Year:
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## Accommodation & Airport Pickup

Do you want us to arrange short term or home stay accommodation for you?     Yes     No

Do you want to be met at the airport and taken to your accommodation?     Yes     No

### University of Western Sydney English Language Centre CANCELLATION AND REFUND POLICY

- The University of Western Sydney English Language Centre (UWSELC) Enrolment fee and the Accommodation Placement fee are payable only once and are not refundable.
- UWSELC Tuition fees and Homestay Accommodation fees are fully refundable if a student's visa application is rejected. Please provide UWSELC with a copy of your visa rejection letter.
- 90% of the first 11 weeks' tuition fees are refundable if UWSELC is notified 28 days before the start of the course that a student is unable to commence the course.
- UWSELC will retain 50% of the first 11 weeks' tuition fees if UWSELC is notified less than 28 days before the start date of a course that a student is unable to commence the course.
- No refund is payable after a student has commenced studying at UWSELC.
- Refund requests must be made in writing to UWSELC and the original Confirmation of Enrolment must be returned with the refund request. Refunds are paid within 4 weeks if the student cancels and 2 weeks in the case of provider default.

- EXCEPTIONAL CIRCUMSTANCES: Consideration will be given to refund requests in the following circumstances: serious illness or disability by the student or his/her sponsor; death of the student or close family member (parent, sibling, husband or wife, child); and political, civil or natural event. Refund requests based on the above must be in writing, together with acceptable evidence in support of the request.
- Once UWSELC has been notified by the student of his/her intention to withdraw from a course, UWSELC is legally obligated to inform DIMIA and cancel the students' Confirmation of Enrolment.
- Students affected by the cancellation of a course will be offered an alternative course or a full refund of prepaid fees.
- This agreement does not remove the right to take further action under Australia's Consumer Protection Laws.
- UWS's dispute resolution processes do not prevent the student from pursuing other legal remedies.

### Declaration & Signature

I declare that the information I have given is correct. I authorise the UWSELC to obtain official records from any educational institution previously attended by me. I clearly understand and accept that enrolment at UWSELC will require compliance with the provisions established by the Australian Government for fee paying international students which include the following:

- Temporary entry to Australia, if granted, will be for study purposes only.
- To be accepted, after my studies at UWSELC, to study at the University of Western Sydney, I must have at least the minimum academic and English language requirements for the course.
- I am to return home on completion of my study or at the end of my temporary entry permit, and I understand that temporary entry as a student confers no right of permanent residence in Australia at a later date.

I undertake to pay the tuition and other fees for which I am liable and I am aware that failure to pay the charge when it is due means that I will not be permitted to further temporary stay in Australia to pursue the studies which attracted the charge.

I am aware of the likely cost of my stay in Australia, and I have the necessary financial capacity to meet such costs for the full duration of my course. I understand that the UWSELC has the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

I accept the offer of a place as a student at the University of Western Sydney English Language Centre (UWSELC).

I have read and understood the conditions of the Overseas Student Health Cover Scheme as explained in the Medibank Private brochure, *Overseas Student Health Cover* enclosed with my Letter of Offer.

I will arrive in Sydney in time to commence English studies at the UWSELC as specified in the Letter of Offer.

I understand that a Confirmation of Enrolment Form (for obtaining student visa) will be forwarded to me by the UWSELC upon receipt of my tuition fee payment and Overseas Student Health Cover charge (if applicable).

I am aware that timely payment of tuition and other UWSELC fees is a condition of my continued enrolment at the University of Western Sydney English Language Centre.

I have read and understood the UWSELC Cancellation and Refund Policy. I accept its conditions and hereby agree to it.

Signature of Applicant	Date
Signature of Guardian (If applicant is under 18 years old)	Date

### Payment Details

English Tuition Fee Per Week	AUD \$315	
Uniprep: Reading & Writing Course Fee Per Course	AUD \$2,040	
Enrolment Fee	AUD \$215	
Accommodation Placement Fee	AUD \$160	
Homestay Accommodation Per Week (single room)	AUD \$185 (Minimum Stay is 4 Weeks)	
Airport Pickup	AUD \$75	
<b>Overseas Health Cover</b>	<b>Single</b>	<b>Family</b>
Up to 3 months	AUD \$78	AUD \$156
9 – 12 months	AUD \$312	AUD \$624

**OVERSEAS HEALTH COVER:** All international students studying in Australia on a Student Visa are required by the Australian Government to obtain Overseas Student Health Cover.

**NOTE:**

- UWSELC reserves the right to cancel or amend courses as necessary depending on student numbers. Students affected by the cancellation of a course will be offered an alternative course or a refund of fees.
- Students should factor into their calculations of fees, an excursion fee of approximately AUD\$25 per term for the Centre Excursion.
- School-aged dependants: intending overseas students should note that any school-aged dependants accompanying them to Australia will be required to pay full fees if they are enrolled in either a government or non-government school. Information about the enrolment and fees for temporary visa holders and dependants of overseas students may be obtained from:  
 NSW Department of Education and Training Telephone: (61) 1300 300 229 (local call)  
 Level 6, 770 George Street, SYDNEY NSW AUSTRALIA 2001 Website: [www.det.nsw.edu.au/papers/tempvisansw](http://www.det.nsw.edu.au/papers/tempvisansw)
- Personal information may be made available by UWSELC to DIMIA (Commonwealth) & State Agencies

### How to Enrol – Complete this form and send it to:

Institut Ranke-Heinemann Schnutenhausstrasse 44 45136 Essen Deutschland Tel.: 0049-201-252552 info@ranke-heinemann.de	Institut Ranke-Heinemann Friedrichstrasse 95 10117 Berlin Deutschland Tel.: 0049-30-209629593 berlin@ranke-heinemann.de	Institut Ranke-Heinemann Universitätsstrasse 11 1010 Wien Österreich Tel.: 0043-1-4060224 wien@ranke-heinemann.at
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### TERM DATES:

<b>Term I</b>	<b>10 January - 25 March 2005</b>
<b>Term II</b>	<b>11 April - 24 June 2005</b>
<b>Term III</b>	<b>11 July - 22 September 2005</b>
<b>Term IV</b>	<b>10 October - 23 December 2005</b>
<b>Term V</b>	<b>14 November 2004 – 11 February 2006</b>
<b>Uniprep</b>	<b>10 January - 18 February 2005</b>
	<b>30 May – 8 July 2005</b>