


 Undergraduate

 Postgraduate coursework

Instructions (Please read before completing the application)

- This form can be completed electronically or by hand. If handwriting your application please write clearly and in **BLOCK LETTERS**. Download electronic application form at unisa.edu.au/international-apply
- If submitting electronically the declaration checkbox is recognised as the equivalent of your signature.
- Your application cannot be considered unless all essential documents are attached
- Please send your application at least two months before you wish to commence your studies
- DO NOT** use this form if you are applying for a research higher degree. Students applying for a Research program must apply online. For further details please visit unisa.edu.au/resdegrees

Email your application to:

Institut Ranke-Heinemann Schnutenhausstrasse 44 45136 Essen Deutschland Tel.: 0049-201-252552 info@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Theresiengasse 32 1180 Wien Österreich Tel.: 0043-1-4060224 wien@ranke-heinemann.at www.ranke-heinemann.at
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1. Have you applied to the University of South Australia before?

 Yes

 No

If yes please quote your application or student number

2. Personal details

 Mr

 Mrs

 Ms

 Miss

Date of birth:

 Male

 Female

Family name:

First name:

Middle name:

Citizenship:

Country of birth:

Passport number*:

*Please attach a copy of your **personal details and signature page** of your passport with the application

Do you currently hold an Australian Visa?

 Yes

 No

Type of visa (eg Student, Temporary Resident):

Have you ever had a visa refused, cancelled or overstayed your visa?

 Yes

 No

If yes, please provide the decision record or correspondence.

Have you ever been excluded from an Australian CRICOS registered institution before?

 Yes

 No

If yes please provide documentation.

Do you have a disability or long term illness?

 Yes

 No

Do you require support services?

 Yes

 No

If yes please provide details:

3. Address details (Mandatory)

Email address:

Mobile:

Permanent address in home country (please do not use PO box numbers):

Number and street:

City:

State:

Post/Zip code:

Country:

Phone:

Address for correspondence (if different to above):

Number and street:

City:

State:

Post/Zip code:

Country:

Phone:

4. Academic qualifications

Please provide certified copies of your qualifications and academic transcripts. **Please do not send original documents.**

Name of course/award <small>ie. secondary, A Levels, Diploma, Bachelor, etc.</small>	Name of school/institution <small>ie. University of South Australia</small>	Country/State <small>ie. Australia</small>	Language of instruction <small>ie. English</small>	Start date <small>ie. month/year</small>	Finish date <small>ie. month/year</small>

If you have not completed your above studies do you intend to complete before starting studies with us?

 Yes

 No

5. Credit/Advanced standing

Do you wish to have any completed tertiary studies considered for credit/advanced standing?

 Yes

 No

If yes, you must **attach** detailed syllabuses (curriculum) of courses you have completed. Credit/Advanced standing cannot be assessed without this information.

6. Agent details

You can apply directly to the University or via one of our Education Agents. A full list of the University's agents is at: unisa.edu.au/agent

I nominate the following agent and authorise the University of South Australia to release personal information relevant to my application and visa documentation to this agent.

 Name of agent: **Institut Ranke-Heinemann**


Representative/Agent stamp



7. Financial support

Please indicate your source of financial support and for invoice purposes, please provide the name and contact details of the person or organisation paying your fees.

- I am a private student supported by myself/my family
- I am fully sponsored by an Australian Government Scholarship
- I am fully sponsored by my employer (**attach documentation**)
- I am fully sponsored by my home government (**attach documentation**)
- I will apply for financial aid from my government, employer or the Australian Government

Name of sponsor:

8. Program preferences and start date

Your second and third preferences will be processed only if your first choice is unsuccessful.

	Program code <small>ie. LBMI</small>	Program name <small>ie. Bachelor of Engineering</small>	Specialisation <small>ie. Civil Engineering</small>	Year <small>ie. 2015</small>	Study Period (SP) <small>ie. SP2</small>	Semester 1 SP1 January SP2 February SP3 April Semester 2 SP4 June SP5 July SP6 September Summer Term SP7 October
1						
2						
3						

Please select a mode of study Internal (Study on campus in Adelaide) External (Study in your home country)

If external do you wish to study Full-time Part-time

9. Overseas Student Health Cover (OSHC)

Please select the type of cover you would like on your offer Single cover Dual cover Multi family cover

10. Declaration

- I declare that the information provided by me in this application is true and accurate to the best of my knowledge. I agree to tell the University of South Australia immediately if there is any change to the information I have given in this application. I have read and understood the University's Guidelines on Payment and Refund of Fees for International Students set out at unisa.edu.au/International/forms-fees
- I confirm I have sufficient financial resources to pay for travel, tuition and living expenses for myself and any dependants for the duration of my stay in Australia. I understand that if I obtain work in Australia this is considered an opportunity for social interaction and not as a source of income. I am a genuine student and I intend to obtain a successful education outcome and stay in Australia temporarily.
- I authorise the University of South Australia to make enquiries and obtain information and my official records from third parties including but not limited to the Department of Immigration and Border Protection, government bodies, educational institutes previously attended by me, former or current employers and financial institutions. I understand that the University may release my personal information to the University's partner educational institutions, government departments or any other relevant bodies for verification and assessment. I understand that any information obtained will be kept on record and considered when assessing my application for entry into the program.
- I understand that the University of South Australia may vary or reverse any decision regarding admission or enrolment made on the basis of incorrect, incomplete or fraudulent information or documentation. I understand the University of South Australia reserves the right to inform other institutions and the relevant government departments of the provision of any such fraudulent documentation or information.
- I agree that if I do not meet the entry requirements for the program I have applied for that I can be considered for an alternative program at the University of South Australia and may have my application forwarded to University's partner pathway provider the South Australian Institute of Business and Technology (SAIBT).
- I acknowledge that the documents submitted with my application become the property of the University and will not be returned to me.

I declare that I have read, understood and agree to the above Declaration and acknowledge that checking this box is the equivalent of a signature.

Full name (print):

Date:

Signature:

11. Checklist (Please ensure you have):

- Attached a copy of your personal details and a signature page of your passport and / or visa grant letter (if applicable).
- Attached copies of your qualifications and academic transcripts. You must also include an explanation of the grading system at your home institution (this information is often found on the reverse side of official academic transcripts). English translations are required if the original documents are not in English.
- Attached a detailed syllabus if you wish to be considered for credit.
- Attached any relevant financial support documentation.
- Attached any copies of your IELTS/TOEFL results or other English tests where applicable.
- Signed the declaration.

All documents must be certified copies. A certified copy is a copy of the original document that has been certified with an original stamp by an official such as the University agent, our staff member, Justice of the Peace, Notary Public, police officer or examining authority. Please do not send irreplaceable original documents eg. your degree parchment. University of South Australia does not return documents and they will be destroyed.

Please note: Some programs may require additional information. Please check the program home page for details via programs.unisa.edu.au