

# International Student Application for English Language Centre Programs



THE UNIVERSITY  
OF ADELAIDE  
AUSTRALIA

CRICOS Provider No: 00123M

Office  
use only:

Family name:

Given names:

ID no:

## Instructions

- Do NOT use this form if you are a student applying for a PEP package; visit [www.international.adelaide.edu.au/apply/appforms](http://www.international.adelaide.edu.au/apply/appforms)
- Answer all questions in sections 1-6. Write clearly in black ink using **BLOCK LETTERS** and **tick boxes** where appropriate. We cannot consider your application if it is incomplete or unreadable.
- An AUD\$50 application fee must accompany this application unless it is submitted through an official representative/agent of the University.

**This application will not be processed until the application fee is paid as specified.**

Submit the completed application form and required documentation to **either**:

Institut Ranke-Heinemann  
Schnutenhausstrasse 44  
45136 Essen  
Deutschland  
Tel.: 0049-201-252552  
info@ranke-heinemann.de  
www.ranke-heinemann.de

Institut Ranke-Heinemann  
Theresiengasse 32  
1180 Wien  
Österreich  
Tel.: 0043-1-4060224  
wien@ranke-heinemann.at  
www.ranke-heinemann.at

Official agent's stamp / Event application received



List of official agents at [www.international.adelaide.edu.au/future/offshore/peps](http://www.international.adelaide.edu.au/future/offshore/peps)  
Applications from other agents are NOT accepted, and will not be processed.

### Application Fee\*

Cash  Cheque  Bank draft of AUD\$50 attached

Credit card payment of AUD\$50 authorised below:

Visa  Mastercard  Amex

No.

Expiry Date (month/year) \_\_\_\_ / \_\_\_\_ CVC \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

\* please make cheque or bank draft payable to "The University of Adelaide"

## 1 SELECT YOUR COURSE

Course Name:			
Commencement Date:		How many weeks:	

\* Please note: Applicants for the PEP in conjunction with a University of Adelaide undergraduate or postgraduate program should not use this form.

## 2 PERSONAL DETAILS

If you have previously enrolled at, or applied to this University, please state your student/application number:  ID No:

Surname/Family Name:

Given/Personal Name(s):

Gender:  Female  Male Title:  Mr  Ms  Miss  Mrs  Others, please specify:

Date of Birth:  /  /  Country of Citizenship:  Country of Birth:

Are you an Australian Permanent Resident?  No  Yes

What Australian Visa will you be studying on?  Student Visa  Another type of Temporary Resident Visa *If not a Student Visa, attach a certified copy of the visa from your passport. It is your responsibility to ensure that this visa allows you to study and covers the duration of the program for which you have applied.*

Correspondence/Agent's Address  Permanent Address in Home Country *Note: Your application may be delayed if this information is not supplied as it is required by the Australian Government.*

Institut Ranke-Heinemann Schnutenhausstrasse 44 45136 Essen Deutschland Tel.: 0049-201-252552 info@ranke-heinemann.de www.ranke-heinemann.de Institut Ranke-Heinemann Theresiengasse 32 1180 Wien Österreich Tel.: 0043-1-4060224 wien@ranke-heinemann.at www.ranke-heinemann.at

City:

Country:  Postcode:

Email:

Telephone:  Country Code  Area Code  Local Number

Fax:  Mobile:

## 3 ENGLISH LANGUAGE PROFICIENCY

Tick box if certified results attached

IELTS (Academic) test undertaken in the 24 months preceding application.  Other - please give details:

TOEFL test undertaken in the 24 months preceding application.  NO formal test score.

## 4 ACCOMMODATION

Do you require Homestay accommodation?  Yes  No

If so, please complete the application and open letter at: [www.adelaide.edu.au/elc/services/students](http://www.adelaide.edu.au/elc/services/students)

Other forms of accommodation are available. To view these please go to the University's accommodation page: [www.adelaide.edu.au/elc/accommodation](http://www.adelaide.edu.au/elc/accommodation)

Temporary accommodation required?  Yes  No Airport pick-up required?  Yes  No



## 5 FINANCIAL SUPPORT

International students must ensure that they have sufficient funds to meet the tuition fees and living costs. A sum of approximately AUD\$245-410 per week is recommended for living in Adelaide. Please indicate your source of financial support while studying at the University of Adelaide.

- Family/self       Sponsored by employer/home government/other organisation

## 6 CHECKLIST

Your application cannot be considered unless all required documents are attached. Please ensure you have:

- attached a bank draft of AUD\$50 application fee or provided credit card details, if not applying through an official agent.       attached certified copies of IELTS/TOEFL/other Evidence of English Language Proficiency (ELP) results (if applicable)
- completed all sections of this application form.       attached evidence of sponsorship/scholarship (if applicable)
- attached a certified copy of your visa (if not a student visa)       signed the declaration (**a proxy cannot be authorised to sign on your behalf**)
- attached a copy of your homestay application and open letter (if applicable)

## 7 DECLARATION AND SIGNATURE

I agree to:

- comply with the rules on admission, enrolment, fee payment and refunds of the University of Adelaide;
- notify the English Language Centre if there is any change to the information I have given in this application for admission;
- read the refund, enrolment, transfers and late arrival policy: [www.adelaide.edu.au/policies/61](http://www.adelaide.edu.au/policies/61)

I understand that:

- the documents submitted for my application become the property of the University of Adelaide and will not be returned to me;
- the University may vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information provided by me;
- the University reserves the right to inform other tertiary institutions, if any of the material presented to support my application is found to be false;
- the personal information that I have provided may be released to Australian Government and State agencies under the ESOS Act 2000, [www.aei.gov.au/ESOS](http://www.aei.gov.au/ESOS);
- I am seeking temporary entry into Australia as a fee paying international student for education purposes only, and that I may not undertake part-time studies, nor full-time employment;
- I, or my sponsor, will be responsible for the full costs of the program for which I am seeking admission and for the attendant travel and living costs;
- the University will not provide a subsidy to me for any costs incurred in the use of on-campus child care facilities for my dependants;
- any school aged dependents accompanying students to Australia will have to pay full fees if they enrol in a government or non-government school.
- I may be subject to different rules and conditions prescribed by the University and the Australian Government if I change my visa status.
- I understand that I have sufficient funds to meet the tuition fees and living costs. A sum of approximately AUD\$245-410 per week is recommended for living in Adelaide.

I declare that I have read the instructions on this application form and that the information provided by me in this application is true and complete in every particular.

I authorise the University of Adelaide to release personal information relevant to my application and visa documentation to the following official agent of the University of Adelaide (see list of official agents at [www.international.adelaide.edu.au/offshore/rebs/](http://www.international.adelaide.edu.au/offshore/rebs/)):

Institut Ranke-Heinemann/ IDP

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## NOTES FOR APPLICANTS

### Admission and Acceptance Procedure

After assessment successful applicants will receive an official written offer of a place from the University. Students must accept their place, in writing, by the deadline specified in their letter of offer, otherwise the offer will lapse.

Unsuccessful applicants will be notified in writing if they are not accepted into an English language program.

Private students and students sponsored by home governments and other external agencies will be required to arrange for full payment of English language program course fee, plus program length Overseas Student Health Cover (OSHC). On receipt of these payments and fulfilment of any conditions of the offer, the University will send the documents necessary to apply for a student visa (if applicable) at the Australian Diplomatic Mission in the student's home country.

### Certification and submission of documents

- Documentation submitted with the application must be certified. A certified copy of an original document is one which has been certified - *by an official agent or a staff member of this University, a Justice of the Peace, a Notary Public, a university registrar, a police officer, or an examining authority* - as a true copy of the original document.
- The University reserves the right to inspect and verify the originals of your qualifications and transcripts prior to and during your enrolment.
- All submitted documents become the property of the University of Adelaide and will not be returned to applicants.

PLEASE KEEP A COPY OF THIS APPLICATION FOR YOUR OWN RECORD AND ANY SUBSEQUENT ENQUIRY.