

# INTERNATIONAL APPLICATION FORM



THE UNIVERSITY OF  
NEWCASTLE  
AUSTRALIA

## THIS FORM IS FOR INTERNATIONAL STUDENTS ONLY

This application will not be processed unless all information has been provided.  
PLEASE PRINT CLEARLY.

It is recommended you submit your application a minimum of 12 weeks before your intended Semester or Trimester start date. Late applications may be considered for next available intake.

Please check if your program has a specific closing date at [www.newcastle.edu.au/degrees](http://www.newcastle.edu.au/degrees)

Agent/Representative's  
Stamp and Address

If you choose to apply through an education agent, you should ensure that your agent is contracted to the University of Newcastle to avoid delays with your application. For a list of contracted education agents in your country visit [www.newcastle.edu.au/international/uon-in-your-country/education-agents](http://www.newcastle.edu.au/international/uon-in-your-country/education-agents)

### Have you previously applied to the University of Newcastle?

No  Yes  Student ID Number

I am applying for: Undergraduate Study  Postgraduate Study

## SECTION ONE – PERSONAL DATA

### 1. Personal details, as in passport

Title (Dr, Mr, Miss, Mrs, Ms etc.)

First/Given Name

Other Name(s)

Family Name

Previous Family Name

Date of Birth         Female  Male

### 2. Contact details Home Address

Number and Street

Suburb/Town/City  State

Country  Postal/Zip

Phone

Country code Area code

Mobile/Cell/Handphone Number

Phone

Country code Area code

Home Number

Email Address

### 3. Citizenship and Visa Details

Country of birth   
Please Specify

Country of citizenship   
Please Specify

Do you hold a current student visa? No  Yes  Visa type  Expiry Date



**6. Education**

Please attach certified copies and official translations of academic transcripts and completion certificates (if applicable).  
[www.newcastle.edu.au/international/study-with-us/how-to-apply](http://www.newcastle.edu.au/international/study-with-us/how-to-apply) for information on who can certify your documents.

Level of Study	Name of Qualification/ Program	School or Institution	Country	Years Attended		Qualification completed (Yes/No/Intend to complete)
				From (Month/Year)	To (Month/Year)	
High School						
Diploma/TAFE						
Undergraduate						
Postgraduate						
Other						

**7. Credit**

To be considered for credit or advanced standing you need to supply the program outline; subject outlines; method(s) of assessment; contact hours; duration of the program; and a full list of the text books used. All program course and subject information should be from official educational institution publications and handouts.

Do you wish to apply for credit or advanced standing?  Yes  No

Please note that credit cannot be granted towards Master programs on the basis of Bachelor degree studies.

**8. Employment history (attach a more detailed statement if applicable) for specific Postgraduate applications only.**

Please submit a CV and certified copies of your work references.

Name of company	Country where employed	Years of service		Position held and brief description of responsibilities
		From	To	

**9. Disabilities**

The information provided below will assist the University in monitoring and improving services to assist students with special needs.

Do you have a disability or long-term medical condition which may affect your studies?  Yes  No

If Yes, please indicate the type of disability that applies:

Hearing  Vision  Learning  Medical  Mobility  Other

Do you require Support Services?  Yes  No

If Yes, please indicate the type of support services you require:

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## SECTION THREE – CHECKLIST

### Important checklist to ensure a quick response to your application.

Complete all sections of this application.

- Ensure you attach certified copies of all previous qualifications including award certificates (if applicable), and academic transcripts with grading systems' descriptions. Qualifications and transcripts **must** be certified by a University of Newcastle representative or agent, a Notary Public, Commissioner for Declarations, Justice of the Peace or Academic Registrar of the institute which issued the transcript. Where qualifications have been obtained under a different name, evidence of change of name must be provided (ie Marriage Certificate)
- If your academic transcripts are in a language other than English, enclose **certified English translations**.
- Enclose **certified** copies of your English language qualification or details of English proficiency.
- Enclose a photocopy of the personal details page of your passport and visa if applicable.
- Attach **certified copies** of any licence or registration you hold which is relevant to your application
- If you are an overseas registered nurse, attach a certified true copy in English of your licence.
- Attach a copy of your CV/resume
- Make a copy of your application for your records.

### University Privacy Policy

The information collected in this application form is 'personal information' as defined by the Privacy and Personal Information Act 1988 (NSW) (the Act). If you do not complete all the questions on this form, it may not be possible to process your application. Personal information may be collected from or disclosed to relevant bodies for the verification of your previous qualifications, and it may be disclosed to government agencies (e.g. DIBP) as required by legislation or pursuant to obligations under the ESOS Act 2000 and the National Code of Practice or for your visa application. Information may be shared with the registered agent you appoint to assist with your application for entry or visa processing. Further information can be found in the University's Privacy Management Plan: [www.newcastle.edu.au/about-uon/governance-and-leadership/access-to-information](http://www.newcastle.edu.au/about-uon/governance-and-leadership/access-to-information)

### 10. Declaration

I declare that the information I have supplied in this application is correct and complete. I understand that it is an offence to submit fraudulent documentation in support of an application for the purpose of gaining admission to the University of Newcastle. I understand that the University may vary or cancel any decision it makes if the information I have supplied is found to be incorrect or incomplete. I understand that all documents submitted with this application become the property of the University and will not be returned to me. I hereby authorise the University of Newcastle to obtain further information with respect to my application if necessary. I declare that I am a Genuine Temporary Entrant (GTE) and a Genuine Student and that I have read and understood the conditions in relation to these requirements: [www.immi.gov.au/students/gte-requirement.htm](http://www.immi.gov.au/students/gte-requirement.htm) I declare that I will comply with the rules of the University of Newcastle governing admission and enrolment.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Send your completed application form to:

Email: Institut Ranke-Heinemann  
Schnutenhausstrasse 44  
45136 Essen  
OR  
Deutschland  
Postal Address: Tel. 0049-201-252552  
info@ranke-heinemann.de  
www.ranke-heinemann.de

Institut Ranke-Heinemann  
Theresiengasse 32  
1180 Wien  
Österreich  
Tel.: 0043-1-4060224  
wien@ranke-heinemann.at  
www.ranke-heinemann.at