

Student No (office use only)

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Enquiry No (office use only)

Wollongong College Australia



INTERNATIONAL STUDENT APPLICATION FORM

1. Personal details (USE BLOCK LETTERS)

Title Mr Mrs Ms Miss Other Sex: Male Female

Family Name

First Names

Former Family Name (if applicable) Date of Birth: Day Month Year

In which country are you making this application

Have you previously made an application to undertake or been enrolled in a course at Wollongong College Australia? Yes No

If YES, please give your student number

Are you applying through an authorised Representative of the University? - If YES, please put Representative's address under "Contact address for correspondence" below.

Contact address for correspondence

Institut Ranke-Heinemann
Schnutenhausstrasse 44
45136 Essen
Deutschland
Tel.: 0049-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Theresiengasse 32
1180 Wien
Österreich
Tel.: 0043-1-4060224
wien@ranke-heinemann.at
www.ranke-heinemann.at



Home address (if different from correspondence)

PO Box or Street Address

Suburb/Town

State/Province Postcode

Country

Telephone Country code Area code Number

Mobile Number

Facsimile Country code Area code Number

Email

Prior to enrolment, correspondence will normally be sent to your email address.

Are you a citizen of Australia?* Yes No – If NO, complete the following details

Are you a permanent resident of Australia?* Yes – If YES, date of permanent residency Day Month Year
 No – If NO, complete details below

Citizenship Country of permanent residence Country of birth

*Certified proof of citizenship or permanent residency will be required at the time of enrolment, even if previously provided.

For which type of Visa will you apply? Student visa Temporary Resident visa Visitor visa Tourist visa

Passport number:

WCA INTERNATIONAL STUDENT APPLICATION FORM

2. Course Applications (please tick box)

English Language Programs

- General English English for Academic Purposes English Plus Uni
 IELTS Test Preparation (6 or 12 weeks) Introduction to Academic Studies (6 weeks) Other: _____
 English for Tertiary Studies (6, 12, 18) English for Business (12)

When do you wish to commence the course? Day Month Year Weeks of study:

Academic Programs

- Foundation Studies Extended (3 Session) Foundation Studies 2-Session
Specialisation: Arts Commerce Maths/IT Science Engineering/Health and Behavioural Sciences
 Diploma 3-Session Diploma 2-Session
Specialisation: Business Information Technology

When do you wish to commence the course? Year: Session: Autumn (Feb) Spring (June) Summer (Oct)

3. English Language Proficiency

Is English your first language? Yes No – If your first language is not English, please continue
I have completed at least one of the following within the last two years (documentary evidence, including original copies of results, must be attached)

A certificate of English proficiency obtained in the last two years (eg IELTS or TOEFL)

IELTS (ACADEMIC)	Year <input type="text"/>	Overall Score <input type="text"/>	Reading <input type="text"/>	Writing <input type="text"/>	Listening <input type="text"/>	Speaking <input type="text"/>
TOEFL Internet based	Year <input type="text"/>	Overall Score <input type="text"/>	Reading <input type="text"/>	Writing <input type="text"/>	Listening <input type="text"/>	Speaking <input type="text"/>
OTHER	Name of test <input type="text"/>				Year <input type="text"/>	Score <input type="text"/>

Tertiary studies in another country where English is the official language

Country <input type="text"/>	Duration (years) <input type="text"/>
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If the qualifications have not been completed in a country where English is recognised as the medium of instruction; or, if the qualification (minimum 2 years duration) was studied in English in a recognised English speaking country, but was not completed within two years of commencement of study at UOW, then evidence satisfying WCA's English language requirements must be provided.

4. Admission to the University of Wollongong

Are you seeking admission to another course at the University of Wollongong after completion of your course at the College?

Yes - If YES please complete below: No - please give reason:

1st Preference Course Name <input type="text"/>	Specialisation <input type="text"/>
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2nd Preference Course Name <input type="text"/>	Specialisation <input type="text"/>
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UOW (When do you wish to commence the course?) Year: Session: Autumn (Feb) Spring (June)

5. Secondary and Tertiary Qualifications

Have you studied at a high school in Australia? Yes No

If YES please complete final year details:

state <input type="text"/>	year <input type="text"/>	qualification/level <input type="text"/>	ATAR/UAI or equivalent (if available) <input type="text"/>		
Qualification/award <input type="text"/>	School/institution <input type="text"/>	Country <input type="text"/>	Full or Part time <input type="text"/>	Duration <input type="text"/>	Date completed <input type="text"/>

Please provide certified copies of your results including ATAR or equivalent (e.g. TAFE) and any post school studies. English translations are required for documents in another language. See Item 10. Certification of documents.

Are you applying for course credit for any previous studies? (Diploma Programs only) Yes No

If YES, please complete the Application for Course Credit form at www.wca.uow.edu.au/policies and attach to this application.

6. Applicants with Special Needs

Do you have special academic needs which the University of Wollongong should be aware of during your time at Wollongong? Yes No

If yes, please specify hearing vision mobility learning medical

other, please specify

7. Other Important Information for Applicants

- 1. Privacy and Disclosure Statement.** Visit: <http://www.uow.edu.au/legal/privacy/UOW089606.html>
 - 2. Description of the ESOS framework made available electronically by DEEWR:** Visit: http://www.aei.gov.au/AEI/ESOS/QuickInfo/ESOS_FrameWork_pdf.pdf
 - 3. Change of Name.** If you have changed your name since undertaking matriculation or tertiary level examinations or if any of your documents show a name which is different from the one that you have used on this application form, then you must present certified documentary evidence of the change (a marriage certificate, deed poll, statutory declaration).
 - 4. Applicants with Special Needs.** If you have a disability and require advice or assistance with your studies, please contact the College Student Advisors on telephone +61 2 4252 8803 or email: wca-advisor@uow.edu.au
 - 5. WCA Fees and Refund/Transfer Policy.** Visit <http://wca.uow.edu.au/policies/index.html>
 - 6. Declaration and Signature.** This application form must be signed by the applicant.
- I have read, understood and agree to abide by the Terms & Conditions of Application as stated at <http://wca.uow.edu.au/content/groups/public/@web/@wca/documents/doc/uow065738.pdf>

8. Declaration and Signature For Students

PRIVACY AND DISCLOSURE

- I declare that all the information I have given in this application is true, correct and complete, and is not false or misleading. I understand giving false or misleading information is a serious offence.
- I declare that the signature on this form is my signature, and has not been signed on my behalf by another person, including my agent or sponsor.
- I agree to tell the College/University immediately if there is any change to the information I have given in this application.
- I understand the College/University reserves the right to vary or reverse any decision made on the basis of incorrect, incomplete, false or misleading information which I or my agent/sponsor may have provided.
- I declare that I have not been excluded or subject to disciplinary action at any tertiary institution.
- I understand that the College/University may obtain official records from any educational institution I have previously attended.
- I authorise any institution or organisation named on any document provided as evidence of my qualifications or work experience OR which are named in section 5 of my application, to release to the College/University any personal information which they may hold about me for the purpose of verification of my supporting documents.
- I authorise the College/University to release any personal information they may hold about me to any other educational institution which is seeking to verify my student conduct or academic record for the purpose of determining my eligibility for admission to, or enrolment at, that institution.
- I understand that any information provided to the College/University may be made available to Australian Commonwealth and state government departments and agencies, pursuant to the College/University's obligations under Australian or state law, including the ESOS Act 2000 and the National Code. This information may also be made available to any company or organisation in which the College/University arranges a private or public work placement or practicum. This information includes, but is not limited to, changes to my enrolment and any breach of a student visa condition relating to attendance or satisfactory academic performance.
- I understand and accept the terms and conditions in the Privacy General Consent and Disclosure Statement which can be viewed at: <http://www.uow.edu.au/legal/privacy/UOW089606.html>
- I have read and understand the description of the ESOS framework made available electronically by DEEWR at: http://www.aei.gov.au/AEI/ESOS/QuickInfo/ESOS_FrameWork_pdf.pdf
- By nominating an agent, as listed in the "contact address for correspondence", to represent me in my application to the College/University, I agree to the release of all information relating to my application and subsequent enrolment at the College/University to my nominated agent, until such time as this nomination is revoked by me in writing.
- If the payment for my course is made by a sponsor (a third party paying my tuition fees or nominated by me as my sponsor), I agree to the release of all information to my sponsor regarding my application and subsequent enrolment including my subject results, progress reports, and enrolment details (including contact details).
- I consent to the release of information regarding my academic performance and attendance to my parent and/or guardian.

Applicant:

signature	date
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9. For Representatives

I declare that the student

- Understands the Terms and Conditions in the WCA International Prospectus including the University and the College cancellations and refund policies.
- Agrees to be bound by the terms and conditions stated on this form and related documents (e.g. Information for International Students).

TRANSFER FROM ANOTHER EDUCATION INSTITUTION IN AUSTRALIA

- I agree to advise the College/University of any studies that I am undertaking or will undertake at any period with another provider which coincides with a period of study I am applying to undertake or undertake at the College/University. I understand that should I have obligations to another provider, the College/University is unable to offer me enrolment. I understand that I must present any documents requested by WCA/UOW to confirm my status.

CANCELLATION AND REFUNDS

- I have read and understand the College's Fees and Refund Policy at: www.wca.uow.edu.au/refund

VISA OBLIGATIONS

- As the holder of a student visa, I understand and agree to abide by the requirements of the student visa, including, but not limited to the following:
 - I understand that if I have a school-aged dependant, I will be required to pay full fees if enrolled in either a government or non-government school.
 - I must enrol in a study pattern that allows me to complete my course within the course duration set on my Confirmation of Enrolment (COE).
 - I understand that it is my obligation as part of my visa condition to notify the College/University of a change of address while enrolled.
 - I agree to advise the College/University on arrival of my address and telephone number in Australia and of any change in my contact details.
- If I am not the holder of a student visa, I understand that it is my responsibility to ensure that the visa I hold permits me to undertake the program of study in which I enrol at the College/University.

WHILE YOU ARE ENROLLED AT THE COLLEGE/UNIVERSITY

- I agree to be bound by all the Rules and Regulations and any relevant policies of the College/University.
- I understand that I am fully responsible for my education and living expenses while studying at the College/University.

APPLICABLE LAW

- This agreement, and the availability of complaints and appeals processes, does not remove my right as a student to take action under Australia's consumer protection laws.
- I understand that these terms are governed by the laws of New South Wales and I agree to submit to the non-exclusive jurisdiction of the courts of New South Wales.

CONSENT: I hereby undertake to abide by the College rules and policies and the University of Wollongong Act 1989 and the By-laws and rules of the university (where applicable). I understand that the College/UOW may have a need to verify the information I have supplied and thus it may exchange data with other institutions for this purpose. I further understand that the College/UOW deals with regulatory bodies and also a number of separate entities, any of which may be granted all or part of this information to assist students.

WARNING: It is an offence to submit fraudulent documentation in support of a course application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn, and the matter may be reported to ICAC, the Police and DIAC

Parent or Guardian if student is under 18 years of age:

signature	date
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10. Certification of Documents

Certified copies of academic marksheets, transcripts and evidence of course completion must be provided. Details of required acceptable certification authorities for international students can be found at: www.uow.edu.au/prospective/international/applying If you are in Australia, photocopies of documents can be certified by a Justice of the Peace, police officer, post office manager or person holding a similar professional position. The above website provides further examples of acceptable authorities. The person certifying the document must: print their name, contact number, occupation and date verified; write "This appears to be a true copy of the original document sighted by me"; affix an official organisation stamp if available; and sign each copy.

WCA INTERNATIONAL STUDENT APPLICATION FORM

11. Completed Applications

RETURN TO:

Institut Ranke-Heinemann
Schnutenhausstrasse 44
45136 Essen
Deutschland
Tel.: 0049-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Theresiengasse 32
1180 Wien
Österreich
Tel.: 0043-1-4060224
wien@ranke-heinemann.at
www.ranke-heinemann.at

FURTHER ENQUIRIES:

Official use only

Academic Unit/UniAdvice to Complete

1. Is Admission recommended: Yes No

2. For the program of:

3. Commencing Year:

4. Session: Autumn Spring Summer

Approved Date
(please print name)

WCA First Offer:

Code	<input type="text"/>	Dept	<input type="text"/>	OJPF	<input type="checkbox"/>
Ad basis	<input type="text"/>	Major	<input type="text"/>	RCO	<input type="checkbox"/>
Status	<input type="text"/>	CPs	<input type="text"/>	DEF	<input type="checkbox"/>
Letter	<input type="text"/>	FT/PT	<input type="text"/>	QTR	<input type="checkbox"/>
Year	<input type="text"/>	Fee	<input type="text"/>	USC	<input type="checkbox"/>
Session	<input type="text"/>		<input type="text"/>		

WCA Second Offer:

Code	<input type="text"/>	Dept	<input type="text"/>	OJPF	<input type="checkbox"/>
Ad basis	<input type="text"/>	Major	<input type="text"/>	RCO	<input type="checkbox"/>
Status	<input type="text"/>	CPs	<input type="text"/>	DEF	<input type="checkbox"/>
Letter	<input type="text"/>	FT/PT	<input type="text"/>	QTR	<input type="checkbox"/>
Year	<input type="text"/>	Fee	<input type="text"/>	USC	<input type="checkbox"/>
Session	<input type="text"/>		<input type="text"/>		

English language:

Comments:

Comments

Signature Date

Other Notes/Conditions:

Checked by:

Other Notes/Conditions:

Checked by:

Previous Qualifications:

Academic:

Office use only

Family Name

Given Name

Student number

Wollongong College Australia attempts to ensure that the information contained in this brochure is correct at the time of printing (December, 2010), however sections may be amended without notice by the College in response to changing circumstances or for any other reason. Applicants should check with the College at the time of application/enrolment whether any later information is available.

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University of Wollongong CRICOS number: 00102E

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