



Dieser Katalog wird Ihnen zur Verfügung gestellt vom Institut Ranke-Heinemann.

Wir betreuen Ihre Studienplatzbewerbung und fördern Sie finanziell!

Unser Förderprogramm

Warum IRH

www.ranke-heinemann.de



Zitat

„Aufgrund seiner langjährigen Erfahrung konnte das Institut Ranke-Heinemann mir zuverlässig, unkompliziert und sehr kompetent bei der Bewerbung eines Master of Laws an der University of Sydney behilflich sein.

Von meinem ersten Anruf bis hin zur letzten E-Mail hatte ich mich immer sehr gut betreut gefühlt. Die Bewerbung erforderte viel Organisationsaufwand und ich war froh, das Institut Ranke-Heinemann als Ansprechpartner und tatkräftige Unterstützung an meiner Seite zu wissen.“

Constanze Wedding

Master of Laws, University of Sydney

Unsere Beratungszentren

Essen

0201 - 252 552
info@ranke-heinemann.de

Schnutenhausstrasse 44
45136 Essen

Berlin

030 - 209 629 593
berlin@ranke-heinemann.de

Internationales
Handelszentrum
Friedrichstrasse 95
10117 Berlin

München

089 - 809 540 30
muenchen@ranke-heinemann.de

Nußbaumstraße 4
80336 München

Hamburg

040 - 430 913 58
hamburg@ranke-heinemann.de

Martin Luther King Platz 1
20146 Hamburg

Wien

01 - 406 022 4
wien@ranke-heinemann.at

Thersingasse 32
1080 Wien



2015 Study Abroad Fact sheet




Monash Abroad office

Monash University
Building 10, Level 1, Campus Centre
Clayton VIC 3800
Australia


Telephone: +61 3 9905 1551

Email: monash.abroad@monash.edu

Web: monash.edu/studyabroad

 facebook.com/monashabroad

 twitter.com/monashabroad

 pinterest.com/monashabroad

Contact details

Institut Ranke-Heinemann
Schnutenhausstrasse 44
45136 Essen
Deutschland
Tel.: 0049-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Friedrichstrasse 95
10117 Berlin
Deutschland
Tel.: 0049-30-209629593
berlin@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Silberburgstraße 112
70176 Stuttgart
Deutschland
Tel.: 0049-711-99338627
stuttgart@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Türkenstr. 70
80799 München
Deutschland
Tel.: 0049-89-80954030
muenchen@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Grindelallee 91/ Martin-Luther-King-Platz 1
20146 Hamburg
Deutschland
Tel.: 0049-40-43091358
hamburg@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Theresiengasse 32
1180 Wien
Österreich
Tel.: 0043-1-4060224
wien@ranke-heinemann.de
www.ranke-heinemann.at

Closing dates

for Monash Australia campuses, Monash Malaysia
and Monash South Africa

Monash semester 1:
1 November (previous year)

Monash semester 2:
1 April

Closing dates are a guide to allow Monash Abroad time to obtain all approvals. Applications will be accepted outside these dates providing there is sufficient time to gain study plan approval, issue a Confirmation of Enrolment, and for the students to obtain a visa to arrive in Australia for orientation.

Study Abroad fees 2015

NEW

All prices listed in Australian dollars (AUD).

Good news, Monash University now charges study abroad fees per unit rather than one charge per semester. This means that a study abroad experience at Monash can now be offered as a cheaper option for those students only wishing to study 18 credit points (3 x 6 credit point units).

For Agents and Partner universities, we can also offer both tailored packages and discounted packages when sending 10 or more students in one semester. Please contact Judith.cowie@monash.edu for further information

Provided by Monash Abroad

- Airport transfer on arrival
- Monash Abroad orientation program
- Monash Abroad welcome event
- Academic transcript

Not included in fee

- Health Insurances (Overseas Student Health Cover)
- Travel Insurance

Extras

Additional items can be added at a cost to the student or home institution.

- Myki Card (public Transport) \$256
- Gym Membership \$305 (approx)
- Field trip for ATS1259 \$450 (approx)
- Print Card \$52 (or any specified amount)

Faculty	Faculty Fee (per 24** credit points studied in one faculty)		Faculty Fee per unit (per 6 credit points*)	
	Undergraduate	Postgraduate	Undergraduate	Postgraduate
Faculty of Art, Design and Architecture	\$12,950.00	\$12,950.00	\$3,237.50	\$3,237.50
Faculty of Arts	\$12,950.00	\$14,950.00	\$3,237.50	\$3,737.50
Faculty of Business and Economics	\$12,950.00	\$18,400.00	\$3,237.50	\$4,600.00
Faculty of Education	\$12,950.00	N/A	\$3,237.50	N/A
Faculty of Engineering	\$13,500.00	N/A	\$3,375.00	N/A
Faculty of Information Technology	\$13,500.00	\$13,500.00	\$3,375.00	\$3,375.00
Faculty of Law	\$12,950.00	N/A	\$3,237.50	N/A
Faculty of Medicine, Nursing and Health Sciences	\$13,500.00	\$19,200.00	\$3,375.00	4,800.00
Faculty of Pharmacy and Pharmaceutical Sciences	\$13,500.00	N/A	\$3,375.00	N/A
Faculty of Science	\$13,500.00	N/A	\$3,375.00	N/A

* 6 credit points is usually 1 unit

** 24 credit points is usually 4 units

Overseas Health Care Cover (OSHC) fees 2015

	Commencing semester 1	Commencing semester 2
For one semester	\$322	\$412
For two semester	\$694	\$745

Application procedure

Monash Abroad is delighted to accept Study Abroad applications and enquiries for all Monash University campuses, including Monash Australian campuses, Monash Malaysia and South Africa.

The application form, including on-campus accommodation and academic calendars (excluding orientation), are the same across all locations; Australian campuses, the Malaysian campus and the South African campus.

Pages 1 to 7 relate to Monash Australia campuses and page 8 covers additional information for the Malaysian campus and South Africa.

Eligibility

Students must have:

- Completed at least one full year at home university
- A GPA of 3.0 or a minimum of 60% credit average or credit pass equivalent. A lower GPA may be accepted (please contact the Study Abroad Manager at Monash).
- Met Monash English Language entry requirements (see English Requirements section)

1. Application form

Application forms can be found at: monash.edu/studyabroad

Application forms and supporting documentation can be emailed. If emailing, please make sure you have sighted the originals of all supporting documents, especially the academic transcripts and English test scores. We do not require applications to be also sent by mail.

Please stamp and sign them to confirm that you have sighted the originals.

2. Completing the application (See page 4.)

Please provide the following documents with the application:

- One official academic transcript for each university attended (translated into English and certified)
- Copy of passport personal information page

- Additional documentation that may be required for the study plan (see 'Unit Prohibitions and other academic requirements')
- English test results (if applicable)

Please note, if applicants do not meet the English language requirements, they may be eligible for a 'conditional offer' based on completion of a 10 or 15 week Monash English Bridging Program (MEB) (see page 3).

3. Approval process

Partners should not advise students they have been accepted to Monash until Monash Abroad has sent an official Offer Letter.

Initial assessment

Monash Abroad staff will acknowledge receipt of applications as soon as they are received. Monash Abroad carries out the initial assessment, checking the applications are complete and the students have met the eligibility criteria, including English.

Study plan approval

Once the initial assessment has been completed, applications are sent to each faculty where students have requested units. Faculties are responsible for assessing whether students have the necessary prerequisites and academic background to undertake the selected units.

Enrolments staff in each faculty assess the applications alongside academic staff responsible for the specific units. This means that a study plan may require multiple approvals across more than one faculty.

Faculty staff may request course outlines and other material from a student's home university to assess the student's suitability for a particular unit. Such requests will normally be forwarded to you by Monash Abroad staff.

Offer

As soon as the study plan is approved, Monash Abroad will issue a formal letter of offer of admission (Offer Letter) to Monash. Accompanying the letter will be a list of the student's preapproved units and a Monash Abroad Pre-Arrival Guide. These documents will be emailed directly to the student and copied to the partner university or agent unless otherwise requested.

Acceptance

The student must return the acceptance by scanned email or fax to Monash Abroad within 14 days or the offer lapses.

The acceptance documents must include payment for the following (unless they are included in a Study Abroad package i.e. being paid directly by their host university):

- Health insurance required by Australian legislation (see Overseas Student Health Cover)
- If the student is a direct Study Abroad student, payment of a \$5,000 deposit. The balance of fees will be invoiced directly to the students four weeks after commencement. the study abroad tuition fee for their first semester.

Confirmation of Enrolment certificate (visa)

Monash Abroad will issue the Certificate of Enrolment (CoE) once the acceptance and payment have been received. The CoE is required before an application can be lodged for an Australian student visa. The certificate is recorded electronically in the Australian Government visa system, so it is not possible to apply for a visa before this certificate is issued. We will email the Certificate of Enrolment (CoE) directly to the student.

Bewerbungsunterlagen downloaden unter:

<http://www.ranke-heinemann.de/bewerbungzulassung/bewerbungsunterlagen.html>

Für weitere Infos:

Institut Ranke-Heinemann
Berlin, Essen, München, Stuttgart,
Hamburg oder Wien.
Adressen unter:
www.ranke-heinemann.de oder
www.ranke-heinemann.at

English language requirements

English requirements

All Monash applicants must satisfy the minimum English language requirements of the University. All students applying to Monash must provide documentary evidence that they meet one of the following requirements:

- If applying for undergraduate units – satisfactorily completed at least two semesters within the last two years, or two years in the last five years, at a university where English is the language of instruction and assessment for the entire institution; or
- If postgraduate units – satisfactorily completed at least three semesters within the last two years, or three years in the last five years, at a university where English is the language of instruction and assessment for the entire institution; or
- An IELTS, TOEFL, PTE or Cambridge test taken less than two years before commencement at Monash and achieved the minimum scores listed in the table below; or
- If Students from Denmark, Finland, Germany, Netherlands, Norway or Sweden – achieved specified grades in specified subjects at secondary school (contact your Study Abroad office for details).

In some countries an IELTS test is required to obtain an Australian student visa – see immi.gov.au/students for details.

Improving English at Monash

Monash provides an alternative pathway into the University to assist students improve English.

If applicants are just below the entry score

If applicants are just below the minimum entry score they may be able to do a Monash English Bridging Program (MEB) at Monash College. They will pay extra tuition fees.

10 and 15 week courses are offered, depending on the student's level of English, and are timed to allow commencing study abroad to begin in the following semester. For instance, English bridging programs start in October and November each year and finish in time for students to start first semester in February the following year.

If students are interested in doing a bridging program, [contact judith.cowie@monash.edu](mailto:contact.judith.cowie@monash.edu). The student will receive an offer letter to Monash College and a Conditional Offer Letter to Monash University. They will also be issued with two CoEs, which they need to apply for one visa for the full length of their stay. All Monash College fees must be paid up front and the full amount of OSHC to the end of their studies at Monash University before a CoE can be issued. Tuition fees for Monash University will be charged once the student has successfully completed their English Bridging program and enrolls at Monash University.

Students should not apply directly to Monash College. The programs are taught in dedicated language training facilities on campus at Monash University on the Clayton campus.

Details of the bridging programs can be found at the Monash College website. Do not complete their online application Monash Abroad will do this after assessing their English results. monashcollege.edu/courses/english-language/english-courses/index.html

Studying English for credit

Some units are offered at the University as part of the 'English as an international language, course', and enable students to gain a much deeper understanding of the English language. They do not directly focus on the teaching of English language skills, rather they encourage personal language development.

For more information on these units, visit: monash.edu/pubs/2015handbooks/units/index-by-you-english-as-an-international-language.html

Language and Learning Services

The Centre for the Advancement of Learning and Teaching (CALT) has five interactive websites offering language and learning support resources for students at Monash University. All sites can be accessed via the home site at monash.edu/lls/llonline.

Monash Student Association (MSA) also offers an English Language Peer Support Program. It pairs students with trained tutors to help improve assignments: msa.monash.edu/Services/englishlanguagepeersupportprogram

ELR Requirements for entry into Monash University

Minimum Scores	IELTS		TOEFL		Pearson Test (PTE)		Cambridge Test (CAE)		TOEFL IBT				
	Total	Bands	Total	Bands	Total	Bands	Total	Bands	Total	Writing	Speaking	Reading	Listening
Undergraduate units													
All faculties	6.5	6.0	550	4.5	58	50	58	No skill level less than borderline	79	21	18	13	12

Postgraduate courses have higher TOEFL, IELTS, Pearson Test of English (Academic) or Cambridge English score requirements therefore the above minimum scores do not apply for those with a higher English requirement. Please refer to the Monash University Coursefinder for further information. monash.edu/study/coursefinder or contact the Monash Abroad, Study Abroad Manager.

Study plan

Study plan – Unit selection

Apart from the prohibitions listed below, Study Abroad students can apply for any units for which they have the necessary prerequisites.

Students should note the following when preparing their study plans:

- Select eight units per semester in case some are refused or unavailable.
- Select units at first, second or third year level, unless students are postgraduates. Fourth year units can only be selected if they are not postgraduate units and providing the student has completed a minimum of three years of undergraduate in the same area at their home university.
- Check that units are offered in the relevant semester.
- Check that all units are offered at one campus, except Clayton and Caulfield where a mix of units can be selected.

Unit prohibitions and other academic requirements

- Fourth year and honours units are limited.
- Units offered at Monash's offshore campuses/teaching centres (Malaysia or South Africa) are not available unless the whole study abroad program is being taken at that location. Units offered at other external Monash teaching locations (Singapore, Hong Kong etc) are not available.
- Off-campus learning (OCL) or distance education (DE) units are permitted but students may only study 25% of credit points as OCL or DE.

Faculty of Art, Design and Architecture

Students enrolled in any subjects other than those coded TAS (Theory of Art and Design), must also enrol in the non-credit Occupational Health and Safety unit OHS1000, which is a compulsory online occupational health and safety unit with no cost, class time or credit points attached. There is no charge for this unit and students still need to select four units plus the OHS1000.

Students applying to do studio based units should include an electronic portfolio of relevant work. A sample portfolio is available on request.

Faculty of Arts

Language units are strictly sequential and students must fulfill exact prerequisites.

If students wish to study music, they can apply for ensemble units (as part of a group) and music theory units, but one-on-one performance units are not available to study abroad students.

Faculty of Business and Economics

Students applying to do accounting, finance, economics, econometrics or statistics units are required to produce evidence of completion of high level mathematics (final year secondary school or tertiary level). If they do not have results from similar units, they should attach curricula and results from their high school maths studies for assessment.

- Postgraduate coursework units are available at the Caulfield campus only.

If applying to study second and third year units the student must show they have completed the prerequisite as detailed in the Monash handbook.

Students who select a unit of the same year level and content as an already completed unit listed on their academic transcript – may not be approved by the faculty.

Students applying for MBA units must meet the following minimum requirements:

- Two years relevant work experience (include a complete resume showing both study and employment)
- English test score of IELTS 7.0 with no band under 6.0 (or the TOEFL equivalent)

Faculty of Education

Units with practical teaching components will be considered if the student is enrolled in a teaching program in their home institution but their are limited places and priority is given to full degree students.

- The units offered for study abroad students will be limited to first, second and third year units only.
- Applications for education units with practical teaching components will be assessed on a case by case basis for eligibility and subject to availability.
- If applicants are eligible (and placements are available) students will be required to undertake a 'Working with Children Check' once they arrive in Australia. A check usually takes 3 to 12 weeks in processing time. The student's history of criminal activity will be investigated as part of the check. It is recommended that students bring an original and current Police check from their home country with them to Australia. This will be arranged by the Faculty of Education during orientation. The cost is approximately AUD \$80.00.



Faculty of Engineering

Students are not allowed to take third year design units as well as research project units. Most fourth year units are also restricted. Exemption may be made for high achieving students that have shown keen interest in a specific unit.

Faculty of Law

The Faculty of Law will only allow students who are studying law at their home university to enrol in law units.

Compulsory and quasi-compulsory units are not available unless there are special circumstances (e.g. if a student has a special need to complete a particular unit. If this is the case, they will need to provide a written request from their home university.

The following units have quotas and are not available to study abroad students as preference is given to full degree Monash students:

LAW5216, LAW5149, LAW4183, LAW5110, LAW4162, LAW5207, LAW4173, LAW4174, LAW4214, LAW4160, LAW5127, LAW5151, LAW1003, LAW2003, LAW3003, LAW4003

Faculty of Information Technology

Students must attach a document to their study plan outlining the content of each course/unit they have studied or are currently studying in Information Technology at their home institution. This synopsis must be in English.

For example: "FIT1002 Computer programming.

This unit will provide students with an overview of programming and its role in problem-solving and strategies for meeting user requirements and for designing solutions to programming problems. The fundamental programming concepts of the memory model, data types, declarations, expressions and statements, control structures, block structure, modules, parameters and input and output will be applied within the context of objects, attributes, methods, re-use, information-hiding, encapsulation and message-passing. Software engineering topics include maintainability, readability, testing, documentation and modularisation."

Faculty of Medicine, Nursing and Health Sciences

- Bachelor of Medicine and Bachelor of Surgery units are not available (MBBS).
- Second and third year level Psychology units are only available to students with substantial previous study in psychology.
- School of Psychology has strict requirements for progression at undergraduate level. In order to assess applications from study abroad students, the Faculty requires official unit/subject descriptions for all previously studied psychology units – including the class hours per week, assessment requirements of the units, textbooks used, and an outline of the content. This can be attached to the study plan.
- Approval for first year units is straightforward. Students applying for second or third year units must have a working knowledge of a statistics program like SPSS and have previously written scientific lab reports.

Faculty of Pharmacy and Pharmaceutical Sciences

Students can only apply for first year pharmacy units if they come from another Bachelor of Pharmacy or Bachelor of Pharmaceutical Science degree. Students must include an academic transcript and fun course/unit outlines should be attached to their application for assessment by the faculty.

Faculty of Science

Students applying for chemistry or mathematics units through the Faculty of Science will need to provide a unit synopsis of all related/equivalent units they have studied at the home institution. A synopsis outlines the unit or course content, assessment, contact hours and year level. This information will be used to determine if they meet the necessary prerequisites for these areas. This should be provided with the application form.

Grading scale

All faculties at Monash use a common grading scale for undergraduate coursework units, although a few units are awarded simplified grades such as 'Completed'.

The standard scale is:

High Distinction HD 80 – 100%

Distinction D 70 – 79%

Credit C 60 – 69%

Pass P 50 – 59%

Fail N < 50%

Full details of the Monash grading scale and assessment policy can be found at policy.monash.edu/policy-bank/academic/education/assessment/grading-scale-policy.html

Monash does not recommend any particular conversion scale.

Academic transcripts

At the end of each semester and once academic results have been published, Monash Abroad will order and post the transcript to the home institution or Agent if requested. Transcripts will only be posted to the student and not the home institution if they have applied directly to Monash Abroad as a study abroad student.

For students who are studying for one year, an academic transcript will only be issued at the end of the year unless otherwise requested.

Semester 1 – Results published in mid-July

Semester 2 – Results published in early December

Transcripts will be sent approximately two weeks after results are published.

Pre-approved units

Students may wish to select the following units while studying at Monash. These can be approved by Monash Abroad and will assist to speed up the application process. Further detail on each unit can be found on the Monash University website under the Handbook.

First year level – Semester one

ATS1254 – Culture, Power, Difference: Indigeneity and Australian identity

ATS1259 – Exploring contemporary Australia

ATS1297 – Academic writing

First year level – Semester two

ATS1254 – Culture, Power, Difference: Indigeneity and Australian identity

ATS1259 – Exploring contemporary Australia

ATS1298 – Professional writing

Second/third year level – Semester one

ATS2355 – Race and Power: Imagining Indigenous Australia

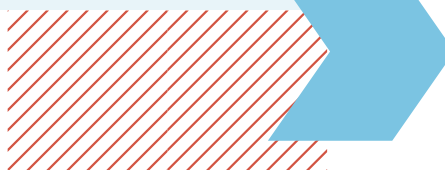
ATS2354 – Interrogating Racism: Indigenous Australians and the State

Second/third year level – Semester two

ATS2358 – Contesting Laws: heritage, culture, and land

ATS3543 – Australia's ancient Indigenous past

ATS2359/3359 – Hearing the Country: studies in Indigenous Australian ethnoecology



Insurance, Visas and Arrival

Insurance

Health cover

Under Australian Government visa regulations, international students (except those from Belgium, Sweden and Norway) must have Overseas Student Health Cover (OSHC) before they can apply for a student visa.

The health insurance policy provides a safety net for international students, similar to that provided to Australian residents through the Medicare system. It is provided by an Australian private insurance company and arranged by Monash. It covers only basic medical, hospital and pharmaceutical costs while students are in Australia and enrolled at Monash.

The OSHC policy does not cover:

- Pre-existing medical conditions
- Private hospital charges
- Services by dentists, opticians, physiotherapists, osteopaths, chiropractors, naturopaths or any other ancillary services
- Any costs incurred outside Australia, even during a holiday trip taken during the course of a student's stay in Australia

The policy does not cover the full cost of most medical and pharmaceutical services but it generally covers the full cost of hospital treatment in a public hospital. It does not cover any dental or ophthalmology costs.

Students are required to pay the insurance prior to receiving their Certificate of Enrolment (CoE).

Travel insurance

Monash Abroad strongly recommends that all students also have comprehensive travel insurance to cover them while travelling outside Australia and to provide cover for baggage, emergency travel and medical costs not covered by OSHC.

Visas

Student visa

Study Abroad students must enter Australia with a sub-class 575 student visa and not any other visa. This is called a 'non-award' student visa and is for students studying full time in courses that do not lead to an Australian degree. Before they can apply for a visa students will need an Offer Letter from Monash University and a Certificate of Enrolment (CoE). This is issued to students after Monash Abroad has received the student's acceptance form and, where relevant, payment for OSHC and any other fees.

Students should apply for visas as early as possible. Students from some countries can apply for visas online but in other countries, it may take up to 90 days, particularly if they have to obtain a health clearance. Please refer to the Department of Immigration and Border Protection (DIBP) website at immi.gov.au/students for detailed information about student visas. The charge for a student visa is currently \$A535. Visas are normally issued to be valid for one month beyond the end of semester for which the student is enrolled.

Extending stay in Australia

Students wishing to extend their stay in Australia on completion of studies need to apply for a Visitor Visa. Visitor visas are granted as long as students do not have an 8534 or 8535 condition on their student visa (details about these conditions can be found on the DIBP website). They will need to provide a letter confirming completion of studies with their application for extension of stay in Australia. Further information about tourist visas can be found on the following website: immi.gov.au/visitors

Orientation – Australia

There is a special enrolment and orientation program conducted by Monash Abroad for Study Abroad students each semester and is compulsory for all students to attend. An exception can be made where a student will not complete their home institution exams in time to make this date. Please contact the Study Abroad Manager to discuss.

The Monash Abroad orientation is separate from the international orientation (for full course international students) and the general university orientation (for all commencing students). Students should make sure they check the correct program on the Monash Abroad website: monash.edu/international/studyabroad/support/orientation.html

Airport reception service

A complimentary airport reception service is available to all Study Abroad students. It operates from the Tullamarine Airport only and will take students to the city, Clayton campus or other suburban locations. This is a free service and is booked through a provider. Details on how to book are provided in the student's Offer Letter.

Other transport options are:

- Airport Bus Dandenong – airportbusdandenong.com.au fees apply
- Sky Bus – skybus.com.au fees apply
- Taxi – Approximately A\$100 to Clayton

More transport options can be viewed at melbourneairport.com.au/To-From-the-Airport/Overview.html

Accommodation

On-campus

University on-campus accommodation at Clayton is guaranteed for Study Abroad students.

Students are advised in their Offer Letter how to apply for on-campus accommodation online. This is done directly with accommodation provider; Monash Residential Services.

Accommodation at all other campuses is limited and therefore subject to availability. If students wish to live on-campus at Berwick or Peninsula every effort will be made to accommodate this but we are unable to guarantee a place. Accommodation at Caulfield is not available in 2015.

The Jackomos and Briggs Halls are not available to study abroad students as these are rented out on a full year contract only i.e. 1st January to the 31st December.

The accommodation contract is for 21 weeks each semester.

Accommodation contract dates for 2015

Semester one:

14 February to 10 July

Semester two:

11 July to 5 December

- Students wishing to stay additional nights outside the above times will be required to pay a daily rate. It is not possible to provide a refund if students arrive after the commencement dates.
- Rooms are available before the contract start date in semester one but are very limited between the two semesters. Rooms are usually available for an extended stay at the end of semester two and over the summer holiday period.

Accommodation types

The Clayton accommodation are single rooms in one of five Halls of Residence located together on campus. Twenty-four hour security is provided. Bathroom and kitchen facilities are shared and each room is carpeted, heated and furnished including a bed.

Telephone and internet connection is also provided. A cafeteria offer meals seven days per week and these are paid for separately so that students can choose where they eat, including self-catering in the student kitchens.

The style of accommodation at the Caulfield, Berwick and Peninsula campuses have four to eight single bedrooms grouped into apartment style units with shared bathrooms, kitchens and living rooms. Basic kitchen equipment is supplied but pillows or bed linen are not. Sheets, blankets, pillows, towels etc, are not provided on any campus accommodation. These can be pre-purchased on-line for a cost of \$130.90 at ecommerce.mrs.monash.edu/default.asp. Otherwise students can buy them at MRS when they arrive but only during business hours.

All accommodation at Monash, except Caulfield, is mix gender but all students have single rooms and the bathrooms and communal kitchens are shared. Study Abroad students may apply for a single sex apartment but this cannot be guaranteed. Students who want to be accommodated together may request this but requests cannot be guaranteed. It is Monash policy to have a mix of students in each hall of residence or unit to achieve a balance of Australian and international students and first, second and third year students. Students will not know their room allocation until they arrive at the residences to check in.

Off-campus

Students who prefer to live off campus will need to find their own accommodation. Advice and assistance is available from Monash Residential Services (MRS). It can be difficult to find accommodation for just one semester as most residential leases in Victoria are for 12 months. However there is a very wide range of shared student accommodation available all over Melbourne, especially near the major universities.

Students who want to live off-campus should be advised to arrive in Melbourne at least one to two weeks before orientation starts to look for a permanent place to live.

More information, including accommodation listings, can be found at mrs.monash.edu

On-campus fees

The accommodation fees listed below are for 2015.

Halls of Residence (Monash Residential Services)

The following fees are for 42 weeks and students are required to pay for approximately 21 weeks regardless of departure date.

Campus	Weekly Rate	Annual Rate
Clayton	\$215.24 – \$247.10	\$9,040.50 – \$10,378.20
Berwick	\$220.50 – \$234.15	\$9,261.00 – \$9,834.30
Peninsula	\$215.95 – \$270.55	\$9,069.90 – \$11,363.10

More information about on-campus accommodation can be found at mrs.monash.edu

Living in Australia

Living costs

Information about living costs in Melbourne can be found at liveinvictoria.vic.gov.au

International student services

The Monash University International Student Services (MUISS) is a division of the Monash University Students Association (MSA) and provides a wide range of services and activities for International students, including a very comfortable lounge at the Clayton campus. Study Abroad students are welcome to use these services. For more detail, visit: monashstudentassociation.com/about

Clubs and Societies

Monash clubs and societies are run by students for students. With more than 100 clubs to choose from, students can join a wide range of groups including academic, cultural, spiritual and special interest clubs.

monash.edu/students/associations/clubs-societies.html

Student Life and Support

Services Support Services

- Medical and dental
- Counselling and mental health
- Disability support and social justice
- Accommodation
- Careers and jobs
- Childcare
- Financial assistance
- Academic progress concerns
- Spirituality
- Safety and security

Student Life

- Adjusting to university life
- Clubs and associations
- Leadership programs
- Volunteering
- Sport and fitness

Sporting Life

Monash Sport provides a wide range of high quality health and wellness services, activities and programs for students. At Clayton there is a aquatics facility, gym, badminton, basketball, tennis and squash courts along with outdoor soccer, football and hockey fields. There are also many social sport competitions for students to get involved in.

Internet access

All Monash students receive a free internet quota which they can use from any part of the high speed Monash network (including the Halls of Residence). There are computer labs throughout the university and a wireless network available on most parts of all campuses.

This quota is provided by each student's faculty and varies depending on the course they are doing. This quota should be enough for their academic studies and reasonable personal needs. Accessing any part of the Monash website, including the Monash student email account, is free and does not count towards the quota. If they exceed their quota, students may be able to purchase additional quota from their faculty.

Further information can be found at its.monash.edu/students

Employment

Holders of Australian student visas can work on a part time basis for up to twenty hours per week during the semester and on a full time basis during semester breaks. The work visa regulations place no restrictions on the type or nature of work that the student engages in. Most students find part time work in the service and hospitality industries.

We advise all students that working while they are at Monash, even on a part time basis, is not recommended because it inevitably reduces the amount of time available for study.

Important dates	Semester 1, 2015	Semester 2, 2015
Students to arrive on/before	Monday, 16 February	Monday, 13 July
Monash Abroad orientation	Tuesday, 17 – Friday, 20 February	Tuesday, 14 – Friday, 17 July
Classes	Monday, 2 March – Friday, 29 May	Monday, 27 July – Friday, 23 October
Mid-semester break	Friday, 3 – Friday, 10 April (Easter)	Monday, 28 September – Friday, 2 October
Exam period	Monday, 8 – Friday, 26 June	Monday, 2 – Friday, 20 November
For students living on campus, accommodation contract will begin	Saturday, 14 February	Saturday, 11 July



Monash's Overseas Campuses

Monash Malaysia campus

Tuition fees 2015	Semester fees
Undergraduate	RM 18,650
Postgraduate	RM 19,400

Accommodation

Students are required to live on campus.

Rental per month - RM 1500 to 2000

Deposit (refundable) – RM 1500

Further information: monash.edu.my/advancement/studentrecruitment/accommodation/Accommodation.html

Other fees required by Malaysian legislation

Student Pass Endorsement – RM 60 + RM 30 (estimate as country dependent. USA passport holders is RM 66).

Hospital and Surgical insurance – RM 225 per semester.

Unit selection

- School of Arts and Social Sciences
- School of Business and Economics
- School of Engineering
- School of Information Technology
- School of Medicine and Health Sciences
- School of Science

Please see web links for individual course offerings: monash.edu.my/advancement/future/index.html

Key dates

All dates are the same as Monash Australia with the exception of orientation which is run:

Semester one

23 to 27 February

Semester two

20 to 24 July

Contact

Mr Selwyn Ng

Monash Abroad (Malaysia Campus)

Email: selwyn.ng@monash.edu

Phone: +60 3 5514 6028

Web: monash.edu.my

South Africa

Tuition fees 2014	Semester fees
Bachelor of Social Science (4086)	R 31,550
Bachelor of Business Science (4415) Bachelor of Business Science – Accounting (4413)	R 33,150
Bachelor of Public Health (4502)	R 34,250
Bachelor of Computer and Information Science (0102/2330/4307)	R 34,700

*For 2015 fees, please contact the Study Abroad Manager.

Accommodation

All students are required to live on-campus.

Rental per semester: R 19,75 to R 21,775

Administrative fee (non-refundable)
R 700

Further information: monash.ac.za/prospective/accommodation

Other fees required by South African legislation

Compulsory comprehensive travel insurance – no set provider.

Unit selection

- School of Business and Economics
- School of Health Sciences
- School of Information Technology
- School of Social Science
- Postgraduate

Please see web links for individual course offerings: monash.ac.za/prospective/courses

Key dates

All dates are the same as Monash Australia with the exception of orientation which is run:

Semester one

23 to 27 February

Semester two

20 to 24 July

Contact

Ms Masego Bosilong

Monash South Africa Study Abroad

Email: musa-abroad@monash.edu

Phone: +27 11 950 4337

Web: monash.ac.za

Monash Malaysia and South Africa

Application process

Please complete the Monash Abroad application form for Monash Malaysia and South Africa; all three campuses have the same closing dates. All applications should be forwarded to the Monash Abroad Office in Melbourne. Refer to the application form for any further documentation that may be required for either of these campuses.

Course

Degree or Program
(e.g. Bachelor of Arts.)

Unit

Subject or course
(e.g. Introductory Accounting.)

Unit code

Each unit has a seven character code (e.g. AFW1001.)

AFW letters indicates discipline
e.g. Accounting 1 first number indicates
year level as shown below:

1 – first year

2 – second year

3 – third year

4 – honours (fourth year)

Units starting with a number higher than
four are usually postgraduate units. The
handbook lists units individually and will
state if the unit is a postgraduate or
undergraduate.

Credit points

The majority of units are worth six credit
points, with a small number being worth
12. Some Engineering units are worth four
credit points.

Full time load and min/max requirements

18 - 24 credit points per semester (usually
three to four units) Under Australian visa
regulations, students must be enrolled in a
full time load throughout their stay. Study
abroad students are permitted to do 18
credit points if they want to but must not
overload (ie. five units.)

Faculty

All units belong to a particular faculty e.g.
Faculty of Arts. Study Abroad students are
allocated to the faculty in which they are
doing the majority of their Monash units.

Prerequisites

Similar units which must have been
completed at the home institution
before this unit can be studied.
These apply to exchange students.

School

Major discipline within a faculty.

Department

Specific discipline within a school.

Lecture

Class of 50 – 250 students where
an academic delivers a one – two hour
lecture, usually not interactive.

Tutorial

Each lecture will have a tutorial where the
class splits into smaller groups e.g. 5 – 25
students, an academic leads group
discussion and students make individual or
group presentations.

Laboratory session/ Workshop

Class of 10 – 30 students conducted
in a laboratory.

Unit study hours

These vary and are specified for each unit
in the Handbook but the following
is a general guide.

Non lab units

Two 1-hour lectures per week

One 1-hour tutorial per week

Three – five hours private study and reading
required per week

Lab units

Two 1-hour lectures per week

One 3-hour laboratory session per week

One to three hours private study and
reading required per week

Handbooks

There are separate handbooks for
undergraduate and postgraduate courses.

Available online from October each year at
monash.edu/pubs/handbooks

Monash Course Finder may also be
helpful as it can be searched by keyword
but it will produce a list of Monash courses
(degrees or programs) not units. From the
course information you can navigate to
individual unit details. **Please note the fee
and application information in Course
Finder does not apply to study abroad
students.**

monash.edu/study/coursefinder

