

ACADEMIC REFEREES – CONFIDENTIAL REPORT

IMPORTANT:

This form can be filled in as a soft (electronic) copy, but you must save a copy on your computer before emailing to phd-enquiries@vuw.ac.nz

The report is to be completed by a referee who is able to evaluate the academic ability and the research potential of the applicant in respect of PhD study at Victoria University of Wellington. Applicants must ask two referees to supply confidential reports.

This report is confidential to the Victoria University of Wellington panel(s) assessing this application. The University undertakes that, it will not, without your express consent, make your statement available to the applicant.

APPLICANT'S DETAILS

Name of applicant: First name: _____

Last Name: _____

Application round: 1 March 1 July 1 November

REFEREE'S DETAILS

Name of referee: _____

Phone number: _____

Email address: _____

Department: _____

Institution: _____

Signature: _____

Date: _____

Do you consent to make this document available to the applicant if the applicant requests it?

- Yes
 No

REFEREE'S REPORT

How long and in what capacity have you known the applicant?

Briefly outline your experience with the applicant's work and their area of research.

How confident are you that the applicant has the skills, application and ability to carry out successful graduate research?

Are you aware of any barriers that might limit the applicant's ability to succeed at PhD level? If so, please explain.

In relation to other students you have worked with, how would you rate the applicant's overall ability?

In the top ____% of students I have known.

Please rate the following attributes of this applicant in relation to other students you have worked with. Use a five point scale where "5" indicates OUTSTANDING and "1" indicates UNACCEPTABLE.

- ____ Knowledge of the discipline
- ____ Ability to communicate in clear, cogent written English
- ____ Ability to communicate orally in clear, cogent English
- ____ Organisational skill—ability to plan realistically, organise and complete work
- ____ Openness to exploring new ideas or approaches
- ____ Ability to analyse/categorise/synthesise information and ideas
- ____ Ability to analyse logically and evaluate critically
- ____ Ability to work independently
- ____ Ability to take direction
- ____ Ability to work in a team
- ____ Enthusiasm/passion for the discipline
- ____ Creativity
- ____ Originality

REFeree'S ACADEMIC BACKGROUND AND EXPERIENCE

What is your highest degree? In what year and from where did you obtain it?

In a few lines, please describe your area of expertise.

What is your academic position or current role?

For how many postgraduate students have you been the primary supervisor (major advisor)?

How many of those students have completed (graduated)?

Please add any other comments on the applicant which might assist the Selection Committee in making its decision.

PLEASE RETURN TO:

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